

VILLAGE OF CIMARRON

MINUTES REGULAR MEETING WEDNESDAY, NOVEMBER 8, 2023 6:00pm

I. Pledge of Allegiance, Salute to the New Mexico State Flag & Invocation

Mayor Matthew Gonzales led the Pledge of Allegiance and the Pledge for NM State Flag.
Pastor Ellen Swain led the invocation for the meeting.

II. Roll Call

Mayor Matthew Gonzales Mayor Pro Tem James Gallegos
Councilor Judy B. LeDoux Councilor Ernie LeDoux Councilor Eloy Brazil

III. Approval of Agenda

Mayor Pro Tem James Gallegos moved to approve the agenda with the amendment of striking VII- Update Bret Weir and XII d. -Joseph Martinez. Councilor Eloy Brazil seconded. Approved 4-0

IV. Approve/Disapprove Minutes

a. Regular Meeting Minutes October 11, 2023

Mayor Pro Tem James Gallegos moved to approve the minutes of the Regular meeting of October 11, 2023, with minute corrections. Councilor Ernie Ledoux seconded. Approved 4-0

V. Comments from the General Public (Limited to 3 minutes)

None

VI. Approve/Disapprove Substantial Completion Cimarron Water Treatment Plant

Engineer Mike Waresak attended the meeting and explained the substantial completion and the process of getting the project complete. This list must be completed before the project is released and deemed complete. He explained a few items will be removed from the list such as the lighting, the Scada system, and purchase of the pump. The substantial completion certificate has a date set in it for warranty and final payment.

Councilor Ernie LeDoux moved to approve the substantial completion as presented for the Cimarron Water Plant. Councilor Eloy Brazil seconded. Approved 4-0

~~VII. Colfax County Update-Bret Weir~~

~~No report~~

VIII. Correspondence and Appreciations

None

IX. Reports by Departments and Boards-

a. Mayor's Report

Mayor Matthew Gonzales reported the swing set is being removed and possibly getting a new set after the pavilion is completed. He also added the dog park and courtyard will be getting done and it has to process through our state funding. He is working on scheduling a formal parliamentary procedure training for all boards in the area Senator Ivey Soto will be contracted for this presentation. Councilor Ernie LeDoux asked where the meeting will be held, Mayor Matthew Gonzales replied at the school as they have the room for a large crowd.

b. Village Administrator's Report

Admin Shawn Jeffrey presented her report and went through the items.

c. Public Works Report
Submitted

d. Police Department Report

None- Admin Shawn Jeffrey reported the radios had been updated with Colfax County codes.

e. Fire Department Report

Submitted- Cris Coca presented his report. On November 12, 2023, they will burn the heliport area and Tri State Fencing will be coming soon to check the gates. Councilor Eloy Brazil asked about the big pile of debris at the transfer station to get it burned. Mr. Coca said they will get to that soon.

f. Ambulance Report

Mayor Matthew Gonzales reported for the Ambulance. First, he reported they paid their loan off for the ambulance with the \$40,000 received from the County, they have applied for the state grant for a new ambulance, and they have been collecting additional revenues which will increase their budget.

g. Cemetery Board Report

None

X. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from October 1, 2023, through November 8, 2023

Mayor Pro Tem James Gallegos moved to approve the check report and deposit register from October 1, 2023, to November 8, 2023. Councilor Ernie LeDoux seconded. Approved 4-0

b. NM Local Government Law Firm Bill for \$

Councilor Ernie LeDoux moved to approve the NM Local Government Law Firm bill in the amount of 1,678.26. Councilor Eloy Brazil seconded. Approved 4-0

XI. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

a. Biomass Feasibility Study

Mayor Matthew Gonzales reported the Biomass workshop was held today from 5:00 to 6:00 for questions and comments. Mr. Gordon West of Gilanet was in attendance for any additional questions. There were none.

Mayor Pro Tem James Gallegos motioned to approve the Biomass feasibility study as presented. Councilor Ernie LeDoux seconded. Approved. 4-0

b. Stantec Engineering Services- 2nd Time Extension

This extension is to contract with Stantec for another year as they have the crossings project plans stamped and if we were to change engineers the plans would have to be done all over again.

Mayor Pro Tem James Gallegos motioned to approve the Stantec Engineering services contract 2nd time extension. Councilor Ernie LeDoux seconded. Approved. 4-0

c. ICOM Watercare Solar Bee Contract- Wastewater facility

Mayor Pro Tem James Gallegos motioned to approve ICOM Solar bee contract for one year \$5,000. Councilor Judy LeDoux seconded. Approved. 4-0

d. Resolution 2023-033 Assignment of Signatories for Capital project SAP 23-H2396-GF

Councilor Eloy Brazil motioned to approve resolution 2023-033 assignment of signatories for capital project SAP 23-H2396-GF. Councilor Judy LeDoux seconded. Approved. 4-0

e. Resolution 2023-034 1st Qtr. Budget Adjustment

Mayor Matthew Gonzales explained that adjustments are necessary to balance the budget. He went through the adjustments.

Councilor Ernie LeDoux motioned to approve the Biomass feasibility study as presented. Councilor Eloy Brazil seconded. Approved. 4-0

XII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

- a. Hire Janitorial Position
- b. Hire Public Works Position
- c. Hire Part Time Public Works Position- Heavy Equipment Operator
- d. ~~Pay Increase consideration for probationary period completion- Joseph Martinez~~

Councilor Judy B. LeDoux motioned to adjourn to executive session to discuss the item listed. Councilor Eloy Brazil seconded. Approved 4-0

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye, Councilor Ernie LeDoux-Aye Mayor Pro Tem James Gallegos-Aye 6:38pm

XIII. Return to Regular Session

Mayor Pro Tem James Gallegos moved to return to open session at 6:48pm. Councilor Ernie LeDoux seconded. Approved 4-0

Mayor Pro Tem James Gallegos reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos-Yes, Councilor Judy B. LeDoux-Yes, Councilor Ernie LeDoux-Yes, and Councilor Eloy Brazil-Yes

XIV. Approve/Disapprove Hire Janitorial Position

Councilor Ernie LeDoux motioned to hire Tim Freeman for the janitorial position at \$12.00 an hour. Councilor Eloy Brazil seconded. Approved 4-0

XV. Approve/Disapprove Hire Public Works Position

Mayor Pro Tem James Gallegos motioned to hire John Wooton for the public works position for \$15.00. Councilor Eloy Brazil seconded. Approved 4-0

XVI. Approve/Disapprove Hire Part Time Public Works- Heavy Equipment Operator

Mayor Pro Tem James Gallegos motioned to hire Mike Vigil for the heavy equipment operator seasonal position at \$30.00 an hour. Councilor Judy B. LeDoux seconded. Approved 4-0

~~**XVII. Approve/Disapprove Pay Increase consideration for probationary period completion- Joseph Martinez**~~

XVIII. Items for Next Agenda

Swing set, pay scale.

XIX. Adjourn

Councilor Judy LeDoux moved to adjourn the meeting. Councilor Ernie LeDoux seconded. Approved 4-0 6:43 pm

APPROVED THIS 13 DAY OF DECEMBER 2023


Matthew Gonzales, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator