

VILLAGE OF CIMARRON

MINUTES REGULAR MEETING WEDNESDAY, DECEMBER 13, 2023 6:00pm

I. Pledge of Allegiance, Salute to the New Mexico State Flag & Invocation

Mayor Pro Tem James Gallegos led the Pledge of Allegiance and the Pledge for NM State Flag.
Mayor Pro Tem James Gallegos led the Our Father prayer for the meeting.

II. Roll Call

Mayor Matthew Gonzales- Telephonic Mayor Pro Tem James Gallegos
Councilor Judy B. LeDoux Councilor Ernie LeDoux Councilor Eloy Brazil

III. Approval of Agenda

Mayor Pro Tem James Gallegos moved to approve the agenda as presented. Councilor Ernie LeDoux seconded. Approved 4-0

IV. Approve/Disapprove Minutes

a. Regular Meeting Minutes November 8, 2023

Mayor Pro Tem James Gallegos moved to approve the minutes of the Regular meeting of November 8, 2023. Councilor Ernie Ledoux seconded. Approved 4-0

V. Comments from the General Public (Limited to 3 minutes)

None

~~VI. Colfax County Update-Bret Weir~~

~~No report~~

VII. Correspondence and Appreciations

Councilor Ernie LeDoux thanked his wife Councilor Judy B. LeDoux for her many years of service to the community of Cimarron and her service on the Village Council.

VIII. Reports by Departments and Boards-

a. Mayor's Report

Mayor Matthew Gonzales apologized for not being able to attend the meeting, due to the weather conditions.

b. Village Administrator's Report

Submitted- Mayor Pro Tem James Gallegos asked about the 11th street & Jefferson project substantial completion status. He mentioned he has noticed some things that need to be fixed such as the transitions to the NMDOT highways, overlapping asphalt onto the concrete, and asphalt messes. Mayor Pro Tem James Gallegos asked to meet with the contractor to go over the items of concern. He also asked to have sidewalks added to the South side of Jefferson. Mayor Matthew Gonzales explained the remaining funding of over \$200k was planned to be

used towards replacing the crossing on the North side of Jefferson. He also mentioned that a change order should have been considered earlier for this project. Councilor Judy B. LeDoux mentioned she has concerns for the sewer manholes and the material around them, she asked if should be cement not gravel or what is the plan for the manholes. Mayor Matthew Gonzales asked Admin Shawn Jeffrey to schedule another walk through with the council if they have time within the next couple weeks. Admin Shawn Jeffrey said she will set up an appointment between the Village and the Engineer and contractor before the final walk through.

c. Public Works Report

Report has been submitted

d. Police Department Report

No report has been submitted

e. Fire Department Report

No report has been submitted

f. Ambulance Report

No report has been submitted

g. Cemetery Board Report

Lorraine Vargas reported the Cemetery Board is in the process of identifying short term and long term goals for the Cemetery.

IX. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from November 9, 2023 through December 8, 2023

Councilor Eloy Brazil moved to approve the check report and deposit register from November 9, 2023 through December 8, 2023. Mayor Pro Tem James Gallegos seconded. Approved 4-0

b. NM Local Government Law Firm Bill for \$ 828.71

Councilor Ernie LeDoux moved to approve the NM Local Government Law Firm bill in the amount of 828.71. Councilor Judy B. LeDoux seconded. Approved 4-0

X. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

a. Resolution 2023-035 Closing of Planning Grant

Mayor Matthew Gonzales explained this resolution is to close out the grant funding for the Biomass Feasibility Study.

Mayor Pro Tem James Gallegos motioned to approve resolution 2023-035 closing of planning grant for the biomass feasibility plan. Councilor Eloy Brazil seconded. Approved. 4-0

b. Water Operator Agreement- Leo Martinez (renewal)

Mayor Matthew Gonzales explained that Operator Leo Martinez's contract expires December 31st and this needs to be renewed so Mr. Martinez can continue to provide his service for the water plant.

Councilor Eloy Brazil motioned to approve the water operator agreement as presented. No 2nd was presented. Dies for lack of a second.

The motion was restated:

Councilor Eloy Brazil motioned to renew the water operator contract for Leo Martinez for the amount of \$1000 per month plus NMGR. Councilor Judy LeDoux seconded. Approved. 4-0

c. Resolution 2023-036 Holiday Schedule 2024

Mayor Pro Tem James Gallegos motioned to approve resolution 2023-036 holiday schedule 2024 with the amendment of the office staff following the closure delay schedule of Cimarron schools. Mayor Matthew Gonzales asked for discussion. Councilor Eloy Brazil asked what is the reason for the amendment. Mayor Pro Tem James Gallegos explained for the safety of the staff getting to work. Councilor Ernie LeDoux seconded. Approved. 4-0

Mayor Matthew Gonzales asked for a roll Call vote:

Mayor Pro Tem James Gallegos- Yes, Councilor Ernie LeDoux- Yes, Councilor Eloy Brazil- No, Councilor Judy B. LeDoux- No Mayor Matthew had to vote due to a tie. Mayor Matthew Gonzales- No

Mayor Pro Tem James Gallegos moved to approve Resolution 2023-036 as presented. Councilor Judy B. LeDoux seconded. Approved 4-0

Mayor Matthew Gonzales recommended to have this brought back to the next meeting for further discussion.

d. Village Pay Schedule Modernization

The Governing Body discussed the pay plan and the increases the Mayor recommended. The plan needs further review and brought back to the next meeting for possible action.

Councilor Judy B. LeDoux motioned to table the pay schedule modernization. Councilor Eloy Brazil seconded. Approved. 4-0

XI. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

- a. Pay raise consideration- Danny Martinez (Pay schedule due to modernization adoption)
- b. Pay raise consideration - Joseph Martinez (6 month probation complete)

Councilor Judy B. LeDoux motioned to adjourn to executive session to discuss the item listed. Councilor Eloy Brazil seconded. Approved 4-0

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye, Councilor Ernie LeDoux-Aye Mayor Pro Tem James Gallegos-Aye 6:31pm

XII. Return to Regular Session

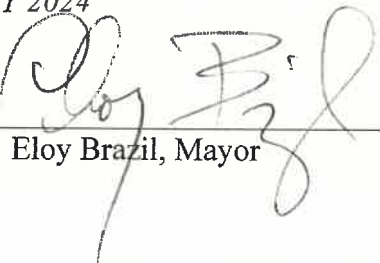
Mayor Pro Tem James Gallegos moved to return to open session at 6:40pm. Councilor Judy B. LeDoux seconded. Approved 4-0

Mayor Pro Tem James Gallegos reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos-Yes, Councilor Judy B. LeDoux-Yes, Councilor Ernie LeDoux-Yes, and Councilor Eloy Brazil-Yes

- XIII. **Approve/Disapprove** Pay raise consideration- Danny Martinez (Pay schedule due to modernization adoption)
Mayor Pro Tem James Gallegos moved to increase Danny Martinez hourly rate to \$20 an hour.. Councilor Ernie LeDoux seconded. Approved 4-0
- XIV. **Approve/Disapprove** Pay raise consideration - Joseph Martinez (6 month probation complete)
Councilor Judy B. LeDoux motioned to increase Joseph Martinez hourly rate to \$18 an hour. Councilor Ernie LeDoux seconded. Approved 4-0
- XV. **Items for Next Agenda**
Pay modernization plan, holiday schedule, and 11th street.
- XVI. **Adjourn**
Mayor Pro Tem James Gallegos moved to adjourn the meeting. Councilor Judy B. LeDoux seconded. Approved 4-0 6:43 pm

APPROVED THIS 17 DAY OF JANUARY 2024


Eloy Brazil, Mayor

Attest: 
Shawn Jeffrey, Clerk-Administrator