

consider. Mayor Matthew Gonzales asked the Commissioner to have an information session for this project. Commissioner Bret Weir said they will work on it. Councilor Ernie LeDoux mentioned he would like to attend the Watershed Alliance meeting to get additional information. Commissioner Bret Weir said he would get the information to Rick Smith so all can be added to the email invite list. The Mayor and Council thanked Commissioner Bret Weir for the information.

VII. FY22 Audit Presentation- Rose Fierro of Fierro & Fierro CPA

Rose Fierro, CPA of Fierro and Fierro presented the FY22 audit. She reported the audit is a clean opinion. Ms. Fierro went through the audit sections and all balances. Ms. Fierro reported this did include a single audit due to the amount of federal funding the Village has acquired. She also mentioned there are two findings one is USDA requirements for reserve funding and for the late audit. Mayor Matthew Gonzales asked for any question for Ms. Fierro and there were none. He thanked the Village staff for their cooperation and Ms. Fierro for her years of auditing for the village. Mayor Matthew Gonzales asked those in attendance to give the staff a round of applause for the great work.

VIII. Correspondence and Appreciations

None

IX. Reports by Departments and Boards-

a. Mayor's Report

Mayor Matthew Gonzales reported he has been working with El Raton Media and Grow Raton through video promotion for tourism and outdoor recreation in Cimarron and throughout the County. He will bring an update to the next meeting.

b. Village Administrator's Report

Submitted. Mayor Pro Tem James Gallegos expressed his concern for the NM Tax and Rev payback and the length of the note. Mayor Matthew Gonzales reassured Mayor Pro Tem James Gallegos and those present that the pay back is going fine and the GRT has increased and is expected to continue with all the projects the village has going on.

c. Public Works Report

Submitted. Councilor Eloy Brazil expressed concern over the recent loss of another employee and the Village being staffed to complete all the tasks required for operations. Mayor Matthew Gonzales reported the Village is working at full capacity and we will be advertising for another public works employee soon. He reported the new plant is in full operation and the water quality is good, the current employees are keeping all the departments in operation. Councilor Ernie LeDoux asked if there is an open advertisement for the public works position? Mayor explained that if it is not currently advertised that it will be soon.

d. Police Department Report

Mayor Matthew Gonzales reported that Officer Matthew Dean is doing well in the academy and will be graduating soon. Officer Anthony LeDoux reported to Mayor that they are managing call and Colfax County has been helping the department with responding and calls.

Councilor Eloy Brazil asked if it is possible to purchase a mannequin to put in the decoy unit that is staged on Hwy 64. Mayor Matthew Gonzales responded that we will look into this.

e. Fire Department Report

Asst. Chief Cris Coca reported they had 6 calls last month. He mentioned it is fire season and advised those present if they see smoke or fire to report it right away. Councilor Eloy Brazil asked about the pile of branches at the transfer station and asked if the Fire Dept. would be burning them. Asst. Chief Cris Coca reported that if the Village does not get to the pile of branches then they will burn it in the Fall. He did add that right now they cannot do anything with the branches due to high fire conditions. Mayor Matthew Gonzales reported the Village will be planning to chip a majority of the branches to use at the dog park area once it has been constructed. He also added the chips could be used for the swing set as well.

f. Municipal Judge Report

No report

g. Ambulance Report

Louise Johnson reported the EMS has been responding to many calls and their Board meeting is next Monday.

h. Senior Center Report

No report

i. Cemetery Board Report

No report

j. Beautification Board Report

Mayor Matthew Gonzales reported a meeting was scheduled and there were no attendees.

k. Code Regulation Board Report

No report

l. Chamber of Commerce Report

No report

X. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from March 4, 2023 through April 7, 2023

Mayor Pro Tem James Gallegos moved to approve check report and deposit register from March 4, 2023, to April 7, 2023. Councilor Ernie LeDoux seconded. Approved 4-0

b. NM Local Government Law Firm Bill for \$ 202.81

Councilor Judy B. LeDoux moved to approve the NM Local Government bill for the amount of \$202.81. Mayor Pro Tem James Gallegos seconded. Approved 4-0

XI. Discussion Only

a. FY23 Budget Requests

Mayor Matthew Gonzales asked the Governing to skip this item until Village administrator Shawn Jeffrey is back.

b. Lobbyist Eric Martinez- Legislative Report

Mr. Martinez submitted his report to the Council through email. Mayor Pro Tem James Gallegos reported the capital outlay request process must be started early to get capital outlay funds. Mayor Matthew Gonzales stated the Village will have to continue to advocate for funding for all projects. Mayor Matthew Gonzales explained due to the size and cost of our project it is difficult to get a fully funded project through one source. The Dam project will take more work to obtain funding. Mayor Matthew Gonzales also expressed his gratitude for Mr. Martinez effort in the support through the legislative session. Councilor Eloy Brazil asked, for the \$15,000 investment the Village is not getting anything? Mayor Matthew Gonzales reported that the Village will be allocated \$100,000 for utility improvements but the Village was not successful in obtaining any of the \$20 million in funding required for the Dam Rehabilitation project. Mayor also explained it is a risk and there are no assurances of funding when a lobbyist is hired. Councilor Eloy Brazil commented that he would have like for Mr. Martinez present the report in person so they could ask some questions. Mayor Matthew Gonzales responded that he would like to see if Mr. Martinez is available for the next Council meeting to answer any questions. Councilor Ernie LeDoux mentioned the ICIP priorities were presented to Council in November for review for legislative requests which were submitted in January, and he also added this project for \$100,000 was included in the requests. Mayor Matthew Gonzales explained the ICIP priorities are required to be submitted and then a lobbyist could be hired to represent the Village for the projects that had been submitted.

XII. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

a. MOU Cimarron School- Baseball Field

Mayor Matthew Gonzales mentioned this MOU is renewed every year. Mayor Pro Tem James Gallegos went through the MOU by paragraph. He noted the improvements that had and could be made between the Village and the School. Mayor Matthew Gonzales stated one of the buildings at the school has been donated to the Village, and the village is responsible for moving the building which has not happened, he also explained the Village staff has helped to maintain the field and area. Mayor Pro Tem James Gallegos also reported the former Mayor and Village staff have been the ones responsible for most of the improvements to the area. He also stated the Cimarron School should be helping with the funding efforts for the improvements to the field and the area surrounding it. He is concerned the school does not help with equipment or manpower for the field maintenance. Mayor Matthew Gonzales encouraged the governing body to attend the School board meeting to advocate for the funding for some additional improvements. Councilor Ernie LeDoux asked if the millings could be used to surface the parking lot. Mayor Matthew Gonzales explained the remaining millings have been dedicated for other projects however if there are extra millings they could be used in any public space. He also added if anyone is interested in volunteering for the improvements projects to contact him.

Councilor Judy B. LeDoux moved to approve the MOU between Cimarron Schools and the Village of Cimarron. Councilor Eloy Brazil seconded. Approved 4-0

b. Change Order 1- 11th Street Project

This change order is for the addition of Euclid and Washington water lines to be replaced so there are not any issues for the paving project. This change order will be paid from the recovery funds.

Councilor Eloy Brazil moved to approve Change order #1 for US Underground for 11th street in the amount of \$15,003.22. Councilor Judy LeDoux seconded. Approved 4-0

c. Award- Biomass Feasibility Assessment

Deputy Clerk Renee LeDoux delivered the only proposal that was received for the BioMass Feasibility Assessment to Mayor Pro Tem James Gallegos for him to read aloud the proposal. Gilanet is the only submitter for the assessment. Mayor Pro Tem James Gallegos stated he would not be voting on this item until he has time to review the proposal.

Councilor Eloy Brazil moved to table the assessment award until the governing body has reviewed the document. Councilor Judy LeDoux seconded. Approved 4-0

d. Acceptance FY22 Audit

Mayor Pro Tem James Gallegos moved to accept the FY22 audit as presented by Rose Fierro of Fierro & Fierro. Councilor Judy LeDoux seconded. Approved 4-0

e. NMFA Application- Pavilion

Mayor Matthew Gonzales explained that Admin Shawn Jeffrey will be applying for \$100,000 loan hopefully with a grant component for the construction of the pavilion. The funding for the loan payment will be from State Shared GRT.

Councilor Ernie LeDoux moved to approve the submittal of the NMFA application for funding for the pavilion construction. Mayor Pro Tem James Gallegos seconded. Approved 4-0

XIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters

- a. Raise William Billy Martinez
- b. Hire Part Time Janitorial employee Karl Casias
- c. Contract Lorraine Vargas- Cemetery

Councilor Judy B. LeDoux motioned to adjourn to executive session to discuss the items listed. Mayor Pro Tem James Gallegos seconded. Approved 4-0 7:10pm

Roll Call Vote: Mayor Pro Tem James Gallegos-Aye, Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye, Councilor Ernie LeDoux-Aye

XIV. Return to Regular Session

Mayor Pro Tem James Gallegos moved to return to open session at 7:55pm. Councilor Judy LeDoux seconded. Approved 4-0

Mayor Matthew Gonzales reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos, Councilor Judy B. LeDoux, Councilor Ernie LeDoux, and Councilor Eloy Brazil

XV. Approve/Disapprove Raise William Billy Martinez

Mayor Pro Tem James Gallegos moved to approve William Martinez for a raise to \$14.50 per hour. Councilor Judy B. LeDoux seconded. Approved 4-0

XVI. Approve/Disapprove Hire Part Time Janitorial employee Karl Casias

Mayor Pro Tem James Gallegos moved to hire part time employee Karl Casias for the janitorial position at \$12 an hour. Councilor Ernie LeDoux seconded. Approved 4-0

XVII. Approve/Disapprove Contract Lorraine Vargas- Cemetery

Councilor asked to have the position advertised before the position is awarded. No action

XVIII. Items for Next Agenda


Contract for Cemetery, security lighting on NE side of Police building,

XIX. Adjourn

Mayor Pro Tem James Gallegos moved to adjourn the meeting. Councilor Ernie LeDoux seconded. Approved 4-0 7:59 pm

APPROVED THIS 10 DAY OF MAY 2023


Matthew Gonzales, Mayor

Attest: 
Shawn Jeffrey, Clerk-Administrator