

VILLAGE OF CIMARRON

MINUTES SPECIAL MEETING WEDNESDAY, MAY 25, 2022 6:00pm

The Governing Body met in Person and via GoToMeeting Application.

Wednesday, May 25, 2022, 6:00 PM (MDT)

<https://global.gotomeeting.com/join/870444509>

- I. Pledge of Allegiance and Salute to the New Mexico State Flag**
Mayor Matthew Gonzales led the Pledge of Allegiance and the Pledge for NM State Flag.
- II. Roll Call**
Mayor Matthew Gonzales Mayor Pro Tem James Gallegos Councilor Judy B. LeDoux
Councilor Ernie LeDoux-Absent Councilor Eloy Brazil
- III. Approval of Agenda**
Mayor Matthew Gonzales asked for a motion to approve the agenda.
Councilor Judy B. LeDoux moved to approve the agenda as presented. Mayor Pro Tem James Gallegos seconded. Approved 3-0
- IV. Approve/Disapprove Minutes**
 - a. Regular Meeting Minutes: April 13, 2022
Councilor Judy B. LeDoux mentioned she has a few corrections to the draft minutes.
Councilor Judy B, LeDoux moved to approve the minutes from the April 13, 2022 with corrections as presented. Mayor Pro Tem James Gallegos seconded. Approved 3-0
 - b. Special Meeting Minutes: April 27, 2022
Councilor Judy B. LeDoux mentioned she has a few corrections to the draft minutes.
Councilor Judy B, LeDoux moved to approve the minutes from the April 27, 2022 with corrections as presented. Councilor Eloy Brazil seconded. Approved 3-0
- V. Comments from the General Public (Limited to 3 minutes)**
None
- VI. Correspondence and Appreciations**
Mayor Matthew Gonzales read the letter received from the Sloan-Prince foundation for \$11,000 to purchase the ground penetrating machine.
Mayor Gonzales also mentioned Mr. Roger and Susie Varela sent a letter of appreciation for the water department and their quick response to fix a water line.

VII. Proclamation A Purple Heart City

Mayor Pro Tem James Gallegos read the Proclamation Proclaiming the Village of Cimarron a Purple Heart City. He confirmed the support for the Purple Heart City Proclamation.

VIII. Proclamation "100 Days" Safe Summer Campaign

Mayor Matthew Gonzales read the Proclamation supporting the 100 Days of Safe Summer Campaign. He confirmed the support for the 100 Days Safe Summer Campaign Proclamation.

IX. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

- A. Hire Part Time for Cleaning Public Restrooms-Laura Gonzales
- B. Deputy Clerk Renee LeDoux- Raise

Councilor Judy B. LeDoux motioned to adjourn to executive session to discuss the items listed. Councilor Eloy Brazil seconded. Approved 3-0 6:11pm

Roll Call Vote: Mayor Pro Tem James Gallegos-Aye, Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye

X. Return to Regular Session

Mayor Pro Tem James Gallegos moved to return to open session at 6:15pm. Councilor Judy LeDoux seconded. Approved 3-0

Mayor Pro Tem James Gallegos reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos, Councilor Judy B. LeDoux, and Councilor Eloy Brazil- All are present

XI. New Business- Each Item listed A.-I. will be considered for Action of Approve/Disapprove/Discussion:

a. Hire Part Time for Cleaning Public Restrooms-Laura Gonzales

Councilor Eloy Brazil moved to hire Laura Gonzales at 11.50 an hour to clean the outdoor restrooms. Mayor Pro Tem James Gallegos seconded. Approved 3-0

b. Deputy Clerk Renee LeDoux Raise

Councilor Eloy Brazil moved to give Renee LeDoux \$1 an hour raise for her Clerk Certification Accomplishment. Mayor Pro Tem James Gallegos seconded. Councilor Judy B. LeDoux- Abstained Approved 2-0

c. FY21 Audit Presentation

CPA Rose Fierro of Fierro & Fierro attended the meeting virtually and presented the report. She went through the cash balances, the audit findings, Federal audit, and the assets. She let

the Governing Body know the staff submitted all the documents they requested within a reasonable time frame and all information was presented.

Mayor Matthew Gonzales thanked Ms. Fierro for attending the meeting and presenting the audit.

d. FY21 Audit Acceptance

Mayor Pro Tem James Gallegos moved to accept the FY21 audit. Councilor Judy B. LeDoux seconded. Approved 3-0

e. Resolution 2022-028 Budget Adjustment

Mayor Pro Tem James Gallegos moved to approve Resolution 2022-028 Budget Adjustment. Councilor Judy B. LeDoux seconded. Approved 3-0

f. FY22 Audit Award

Councilor Judy B. LeDoux moved to approve Fierro & Fierro for the FY22 Audit contract award. Councilor Eloy Brazil seconded. Approved 3-0

g. FY23 Interim Budget

Mayor Matthew Gonzales reported he has reviewed the budget and he would like to add 5% COLA increase for all employees this budget cycle, and Mayor Pro Tem James Gallegos also asked to have the annual allocation of funding increased from the previous approved amount of \$2000 to \$5000 for the Cemetery.

Mayor Pro Tem James Gallegos moved to approve increasing the annual allocation to the Cemetery from \$2000 to \$5000. Councilor Judy B. LeDoux seconded. Approved 3-0

Mayor Pro Tem James Gallegos moved to approve the FY23 Interim budget as presented. Councilor Judy B. LeDoux seconded. Approved 3-0

h. Professional Services Agreement- EMS-Village of Cimarron and UNM Medical Group

Councilor Judy B. LeDoux moved to approve the professional services agreement between the Cimarron EMS and UNM Medical Group. Councilor Eloy Brazil seconded. Approved 3-0

i. Raton Public Works- Water Tank Antenna Placement

Raton Public Works Director Terry Sykes attended the meeting virtually. He presented to project to the Governing Body. He explained they are upgrading their 40 yr. old Scada system for the water plant in the canyon. He added they will draft an MOU and send it over for final execution.

Councilor Judy B. LeDoux moved to approve the placement of the Raton Scada antenna on the Cimarron Water Tank at no charge. The MOU will be drafted by Raton. Mayor Pro Tem James Gallegos seconded. Approved 3-0

XII. Reports by Department and Boards-

a. Mayor's Report

Mayor Matthew Gonzales presented his report.

b. Village Administrator's Report

Admin Shawn Jeffrey submitted her report and added she did street project presentations today, the surplus equipment brought over \$29 thousand dollars, Las Vegas public works is going to donate some anthracite, and the clear well at the water treatment plant needs to be rehabilitated.

c. Public Works Report

Mayor Matthew Gonzales reported the Public Works crew has been working diligently to keep the work orders completed, the water plant operating, and getting summer duties completed. He also added he will be sending Jerrid to test soon for his water level 2.

d. Police Department Report

Chief Ryan Gates submitted his report and offered to answer any questions

e. Fire Department Report

Mayor Matthew Gonzales reported that currently there is a burn ban effective in the County.

f. Municipal Judge Report

Mayor Matthew Gonzales stated he will be meeting with Judge Duran to see if they will post for the alternate judge position.

g. Ambulance Report

Louise Johnson reported the Cimarron EMS has gotten the 3rd ambulance back from the shop and that Colfax County will be allocating \$40k to each Municipality for EMS retention and operations.

h. Senior Center Report

Admin Shawn Jeffrey reported the senior center has received a violation for the doors in the mechanical room as they will not shut correctly.

i. Cemetery Board Report

Cemetery fund balance is \$11,285. Mayor Pro Tem James Gallegos asked if the Village could use the water plant access on 18th street instead of taking equipment through the Cemetery. He also mentioned he would like to get an easement or something in place for the Village to access that road. Councilor Eloy Brazil asked about the barricaded road and how can we provide access to the people for that area.

j. Beautification Board Report

Councilor Judy B. LeDoux provided a report for the governing body which outlined the meeting information she hosted for the beautification.

k. Code Regulation Board Report

Councilor Eloy Brazil reported he spoke with Barry Harper and he let him know the County is working on a plan for animal control. Mayor Matthew Gonzales reported Springer has a building they are planning to use for the animals that are picked up. He also added the county is still working on a plan for the program.

1. Chamber of Commerce Report
No report submitted

XIII. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

- a. Check Report and Deposit Register from April 9, 2022 through May 6, 2022
Councilor Judy B. LeDoux moved to approve the check report and the deposit register for April 9, 2022, to May 6, 2022. Mayor Pro Tem James Gallegos seconded. Approved 3-0
- b. NM Local Government Law Firm bill for _____
Councilor Judy B. LeDoux moved to approve the NM Law, LLC billing for \$404.48. Councilor Eloy Brazil seconded. Approved 3-0

XIV. Discussion Only

- a. FY23 Budget Requests
There were no additional requests at this time
- b. Alternate Municipal Judge
Mayor Matthew Gonzales reported he will meet with Judge Duran to see if they need to post for the position or if it is directly appointed.
- c. Dirt Bike Track
Mayor Pro Tem James Gallegos stated he would like to have the area West of the ball field cleaned up so it can be used as a public access dirt bike park. Mayor Matthew Gonzales asked Admin Shawn Jeffrey to check on insurance for a facility and also he mentioned he would like to get a wading pool or a catch and release fishing pond area put in on the South end of the property which is on the river.
- d. Youth Village Employment HELPNM Program
Mayor Matthew Gonzales reported he has been working with the HelpNM program to bring in a program for summer maintenance.

XV. Old Business- Each Item listed A. will be considered for Action of Approve/Disapprove/Discussion:

- a. Ground Penetrating Machine- Cemetery
The Governing body discussed the ground penetrating machine purchase. Mayor Pro Tem James Gallegos reported the Cemetery Board did receive the \$11,000 grant money and the Village did approve to transfer \$10,000 to the Cemetery fund for the purchase of this machine. He also stated the Cemetery board will be choosing the machine they would like to purchase.

XVI. Council Concerns:

- A) Eloy Brazil had asked about the rocks at the Cemetery that are blocking the road. He mentioned there are some older people that cannot get to their loved one's graves because the road is blocked. Mayor Matthew Gonzales asked Mr. Brazil to come in and speak with him at the office and they can try to resolve the issue and get the people access.
- B) Mayor Pro Tem James Gallegos asked about the material to put down to support the dumpsters- or if cement pads could be installed to provide a stronger surface for the dumpsters.

XVII. Items for Next Agenda

- A) Mayor Matthew Gonzales reported he is working on an end of Summer event for the Village of Cimarron it would be like Cimarron Days 30 years ago.
- B) Mayor Matthew Gonzales also asked to have a Fire Work ban added to the agenda

XVIII. Adjourn

Councilor Judy B. LeDoux moved to adjourn the meeting. Mayor Pro Tem James Gallegos seconded. Approved 4-0 7:47 pm

APPROVED THIS 8 DAY OF JUNE 2022


Matthew Gonzales, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator