

VILLAGE OF CIMARRON

MINUTES REGULAR MEETING WEDNESDAY, JUNE 12, 2024 6:00pm

I. Pledge of Allegiance, Salute to the New Mexico State Flag & Invocation

The Mayor and Council led the Pledge of Allegiance and the Pledge for NM State Flag. Pastor Ellen Swain officiated the invocation for the meeting.

II. Roll Call

Mayor Eloy Brazil Councilor Colin Tawney Councilor Ernie LeDoux-Absent
Mayor Pro Tem Valorie Garcia Councilor Miriah LeDoux

III. Approval of Agenda

Councilor Colin Tawney moved to approve the agenda for June 12, 2024 with correction of ICIP years. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0

IV. Approve/Disapprove Minutes

a. Regular Meeting Minutes May 8, 2024

Mayor Pro Tem Valorie Garcia moved to approve the minutes of the Regular meeting of May 8, 2024, as presented. Councilor Miriah Ledoux seconded. Approved 3-0

V. Comments from the General Public (Limited to 3 minutes)

None

VI. Correspondence and Appreciations

Mayor Eloy Brazil thanked Kirk Davis for all his extra time and work he does for the Village.

VII. Council Comments (Limited to 3 minutes)

None

VIII. Reports by Departments and Boards-

a. Mayor's Report

Mayor Eloy Brazil reported on the Mother's Day dance and that it was a great success and enjoyed by many. He also reported the Run for the Wall event and Memorial Day events were also very successful. He also added grass sod will be put around the pavilion and the tables and benches will be delivered soon for under the pavilion.

b. Village Administrator's Report

Admin Shawn Jeffrey explained the CDBG Supp funding that is mentioned in her report matches the ordinance and resolution in the packet.

Mayor Eloy Brazil also updated the Governing Body on the Fire Dept. wastewater line repair. He informed all that he deemed it an emergency repair and approved Archuleta

Construction to repair the line from the department to across 8th street with the pavement and cement included. He also reported the problem was more of an emergency than originally thought he explained the clay pipe had collapsed and that was causing the backup in the house.

c. Public Works Report

Mayor explained that the public works report is in the packet and his handwritten note as well is included. He explained the different issues and projects they have resolved and continue to take care of.

d. Police Department Report

No report

e. Fire Department Report

Chief Cris Coca reported there have not been many calls. He asked if the public works can mow around the hydrants as the weeds are covering them making it hard to see them. Mayor Eloy Brazil let Chief Coca know the public works can get the areas mowed.

f. Ambulance Report

No report

g. Cemetery Board Report

Mayor Eloy Brazil reported the Memorial event was very nice and the fence repair looks very nice. He has gotten a lot of compliments on the organization at the Cemetery.

IX. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from May 4, 2024 through June 10, 2024

Mayor Pro Tem Valorie Garcia moved to approve the check report and deposit register from May 4, 2024, through June 10, 2024. Councilor Colin Tawney seconded. Approved 3-0

b. NM Local Government Law Firm Bill for \$ 189.42

Councilor Colin Tawney moved to approve paying the NM Government Law Firm bill in the amount of \$189.42. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0

X. Discussion-

a. Truck Show August 2-4, 2024

Mayor Eloy Brazil explained Al Miller approached him in May to ask if they could have a truck show August 2-4. He said the event would include music and vendors. He also added the trucks would be parked on 10th street, bank parking lot, and at the park. Mayor Pro Tem Valorie Garcia and Councilor Miriah LeDoux have volunteered to be a part of the organizing and scheduling to the event.

b. Noise Ordinance

Councilor Colin Tawney reported that in the last few weeks there has been a truck driver using his jake brake in the Village and causing noise disturbances throughout town. Admin

Shawn Jeffrey let the governing body know she has gotten five samples of noise ordinances and she will work to get one drafted for Cimarron.

XI. Old Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

a. None

XII. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

a. Raton Dispatch Agreement FY25

Mayor Pro Tem Valorie Garcia motioned to approve Raton Dispatch Agreement FY25. Councilor Miriah LeDoux seconded. Approved. 3-0

b. DSI Copier Contract Renewal

Councilor Colin Tawney motioned to approve the DSI copier contract renewal. Councilor Miriah LeDoux seconded. Approved. 3-0

c. Ambulance Purchase

Admin Shawn Jeffrey reported EMS Director Late Lay applied for the state grant and was awarded funding for a new ambulance, and they will use EMS funds for the remainder. Councilor Miriah LeDoux motioned to approve the Cimarron EMS to proceed with specifications for a new ambulance. Councilor Colin Tawney seconded. Approved. 3-0

d. Resolution 2024-018 Wastewater System Improvements Project

Mayor Pro Tem Valorie Garcia motioned to approve Resolution 2024-018 Wastewater System improvements project. Councilor Colin Tawney seconded. Approved. 3-0

e. Notice to Publish Ordinance 294 Wastewater System Improvements

Mayor Pro Tem Valorie Garcia motioned to approve to publish ordinance 294. Councilor Miriah LeDoux seconded. Approved. 3-0

f. Amendment #2 CDBG Supplemental Funding

Councilor Miriah LeDoux motioned to approve amendment #2 CDBG supplemental funding. Mayor Pro Tem Valorie Garcia seconded. Approved. 3-0

g. Notice to Publish Ordinance 295 Annexation of 90.860 acres- (Wastewater Plant & Transfer Station)

Admin Shawn Jeffrey explained this item is to annex the land the Village purchased from Vermejo. The annexation of this area will allow the Village to recover any GRT from projects that will be constructed in that area.

Councilor Colin Tawney motioned to approve notice to publish Ordinance 295 annexation. Councilor Miriah LeDoux seconded. Approved. 3-0

h. Vacate Alley Block 107- Behind Swanks

Mayor Eloy Brazil explained the alley behind the Swanks building is the property identified in the survey in the packet. Admin Shawn Jeffrey let everyone know the daughter owns the Purcell property now and she would like to sell. Mrs. Smith has provided the Village a survey map for reference. There is a building that encroaches in the alleyway that is causing an issue. The Governing body discussed the annexation and the issues in this property with the encroachment of the building.

Councilor Miriah LeDoux motioned to approve to proceed with vacating the alley on Block 107. Councilor Colin Tawney seconded. Approved. 3-0

i. Personnel Policy Amendments

Admin Shawn Jeffrey presented the personnel policy for review or suggestions for updating the policy. The Governing Body asked for a work session for the document. Mayor Pro Tem Valorie Garcia mentioned she has her copy marked up of some item that need to be corrected. Councilor Miriah LeDoux commented she would like to make sure the employees are staying within the policy requirements. The Governing Body discussed schedules, time off, and job duties to be updated in the policy.

Councilor Miriah LeDoux motioned to table the personnel policy amendments until a work session has been conducted. Councilor Colin Tawney seconded. Approved. 3-0

j. Resolution 2024-019 ~~2030-2035~~ 2026-2030 ICIP Priorities

Mayor Pro Tem Valorie Garcia motioned to approve Resolution 2024-019 2026-2030 ICIP Priorities. Councilor Miriah Ledoux seconded. Approved. 3-0

k. Transfer 2021 Chevrolet Truck from Law Enforcement to Public Works Dept

Admin Shawn Jeffrey explained that Sheriff Leonard Baca has recommended to transfer the black law enforcement truck to the Public Works department as it has depreciated, and they have no use for it. He also got Department of Finance approval for the transfer.

Councilor Colin Tawney motioned to approve the transfer of the 2021 Chevrolet truck from law enforcement to the public works department. Mayor Pro Tem Valorie Garcia seconded.

Approved. 2-1

Roll Call vote:

Mayor Pro Tem Valorie Garcia- Yes, Councilor Miriah LeDoux- No,

Councilor Colin Tawney- yes

l. Water Program Purchase

Admin Shawn Jeffrey presented the quote from Kurita for the water plant. The program would provide remote support and outside access for remote operations with remote overview of the plant operations. Councilor Colin Tawney asked about the program and the different options that will be available for operations. He asked to review the scope, supply, and specifications for this program. Admin Shawn Jeffrey said she will contact Kurita for additional information for review for the next meeting.

Councilor Colin Tawney motioned to table until the next meeting. Mayor Pro Tem Valorie Garcia seconded. Approved. 3-0

m. Notice to Publish Ordinance 296 UTO Uniform Traffic Codes including correcting the Codes in Caselle

Admin Shawn Jeffrey explained the documentation provided is the titles of the traffic codes for our system that need to be corrected and updated.

Mayor Pro Tem Valorie Garcia motioned to approve notice to publish ordinance 296 UTO traffic codes. Councilor Miriah LeDoux seconded. Approved. 3-0

n. Resolution 2024-020 Asset Inventory Acceptance

Councilor Colin Tawney was reviewing the asset list and he asked about the Charger police unit. Anthony LeDoux from the audience responded it is parked at the public works yard. Admin Shawn Jeffrey as it was not working good when it was parked. Councilor Colin Tawney asked if the Village can surplus the equipment that is not in working condition. Admin Shawn Jeffrey responded, yes once a listing has been gathered then a resolution will be drafted for the governing body approval.

Councilor Miriah LeDoux motioned to approve Resolution 2024-020 Asset Inventory acceptance. Mayor Pro Tem Valerie Garcia seconded. Approved. 3-0

o. Resolution 2024-021 Vehicle Policy Amendments

Mayor Pro Tem Valorie Garcia motioned to table Resolution 2024-021 vehicle policy amendments until a work session has been planned. Councilor Colin Tawney seconded. Approved. 3-0

XIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters

a. Consideration of raise of Joseph Martinez- 1 Year

Councilor Miriah LeDoux motioned to adjourn to executive session to discuss the item listed. Councilor Colin Tawney seconded. Approved 3-0

Roll Call Vote: Councilor Colin Tawney-Aye, Mayor Pro Tem Valorie Garcia-Aye Councilor Miriah LeDoux 7:07pm

XIV. Return to Regular Session

Councilor Colin Tawney moved to approve to return to regular session. Councilor Miriah LeDoux seconded. Approved. 3-0 7:25

Mayor Eloy Brazil reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem Valorie Garcia-Yes, Councilor Colin Tawney-Yes Councilor Miriah LeDoux

XV. Approve/Disapprove consideration of raise for Joseph Martinez 1 Year

Councilor Colin Tawney motioned to approve a .50 an hour increase for Joseph Martinez. Councilor Miriah LeDoux seconded. Approved. 2-0 Mayor Pro Tem Valorie Garcia abstained.

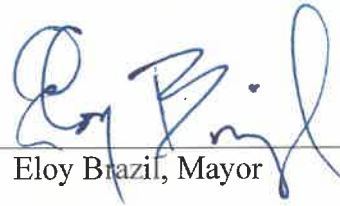
XVI. Items for Next Agenda

Mayor Eloy Brazil let the Governing Body know if they have any items to call city hall.

XVII. Adjourn

*Councilor Colin Tawney moved to adjourn the meeting. Councilor Miriah LeDoux seconded.
Approved 3-0 7:27 pm*

APPROVED THIS 10 DAY OF JULY 2024



Eloy Brazil, Mayor

Attest: 
Shawn Jeffrey, Clerk-Administrator