

**VILLAGE OF CIMARRON
SPECIAL COUNCIL MEETING MINUTES
Tuesday, July 28, 2020 at 5:30pm**

The Governing Body met via GoToMeeting Application
Tuesday July 28, 2020 5:30 PM- 6:00 PM (MDT)
<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:
United States (Toll Free): 1 866 899 4679
United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance- Pledge to the New Mexico State Flag

Mayor Leo Martinez led the Pledge of Allegiance and the New Mexico Flag

II. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales- Teleconference
Councilor James Gallegos Councilor Judy B. LeDoux
Councilor Matthew Gonzales- Teleconference

III. Approve/Disapprove of Agenda

Councilor Judy B. LeDoux moved to approve the agenda of July 28, 2020. Councilor James Gallegos asked if there had been a decision obtained for putting the PW job position back on the agenda? Admin Shawn Jeffrey had obtained the information and it can be brought back up by someone on the prevailing side who voted on the last agenda item and it can be seconded by anyone.

Councilor James Gallegos seconded to approve the agenda for July 28, 2020.

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye.

Councilor James Gallegos- Aye Mayor Pro Tem Laura Gonzales-Aye Approved 4-0

IV. Approve/Disapprove

- Regular Meeting Minutes July 8, 2020

Councilor Judy B. LeDoux moved to approve the regular meeting minutes of July 8, 2020 with corrections. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye Councilor James Gallegos- Aye Councilor Matthew Gonzales-Aye Councilor Judy B. LeDoux- Aye Approved 4-0

- Special Meeting Minutes July 20, 2020

Councilor James Gallegos moved to approve the Special Meeting minutes of July 20, 2020 with corrections. Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye. Councilor James Gallegos- Aye Mayor Pro Tem Laura Gonzales-Aye Approved 4-0

V. Approve/Disapprove Water and Wastewater System Improvements- Rebid Recommendation of Award

Admin Shawn Jeffrey explained that the paperwork is still in review with NMDFA and the approval should be soon, and she would like to proceed with the award to Minor Construction upon the concurrence of the funding agency NMDFA.

Councilor James Gallegos moved to approve the water and wastewater system improvements rebid recommendation of award contingent upon NM Department of Administrations approval. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye Councilor James Gallegos- Aye Councilor Matthew Gonzales-Aye. Councilor Judy B. LeDoux- Aye, Approved 4-0

VI. Approve/Disapprove Water Restrictions

Mayor Leo Martinez reported the water levels are about two foot from the spillway and that the Public Works Supervisor has not been able to get to the river water.

Councilor James Gallegos moved to approve the continuation of water restrictions without imposing penalties effective as of July 16, 2020. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye. Councilor James Gallegos- Aye Mayor Pro Tem Laura Gonzales-Aye Approved 4-0

VII. Approve/Disapprove Lodgers Tax recommendations for Funding for FY21

Admin Shawn Jeffrey submitted the recommendations by the Lodgers Tax Board. Due to the economic status and COVID-19 restrictions, the board recommended to award the funds to the Cimarron Chamber of Commerce. Admin Shawn Jeffrey recommended to provide the Chamber their yearly request and if there are events planned that those plans be brought before Council for consideration for funding. Councilor Matthew Gonzales asked to find out how long the funds could be carried over year after year and to reach out to the Chamber to talk about the use of the funds for a marketing strategy for the village.

Councilor Matthew Gonzales moved to approve the Lodgers Tax recommendations for FY21. Councilor James Gallegos seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye Councilor James Gallegos- Aye Councilor Matthew Gonzales-Aye Councilor Judy B. LeDoux- Abstained, Approved 3-1

VIII. Approve/Disapprove Resolution 2020-029 Budget Adjustment & Alignment

Admin Shawn Jeffrey presented the Resolution 2020-029 FY20 Budget adjustment and alignment for consideration of approval. Councilor James Gallegos read the Resolution out loud.

Councilor Judy B. LeDoux moved to approve Resolution 2020-029 Budget adjustment & alignment. Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye.

Councilor James Gallegos- Aye Mayor Pro Tem Laura Gonzales-Aye Approved 4-0

Councilor Judy B. LeDoux asked if there are any prior funds for the baseball field. Admin Shawn Jeffrey responded that she is not aware of any prior funds. But will look back into the prior records.

IX. Approve/Disapprove Resolution 2020-030 FY20 4th Qtr. report

Councilor James Gallegos moved to approve Resolution 2020-030 FY 4th Qtr. report.

Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye Councilor James Gallegos- Aye Councilor Matthew Gonzales-Aye Councilor Judy B. LeDoux- Aye, Approved 4-0

X. Approve/Disapprove Resolution 2020-031 FY21 Budget

Admin Shawn Jeffrey reported the budget was reduced between 1%-5% from the previous year due to the economic impact of COVID-19. The ending cash balances will be inputted into the budget.

Councilor Judy B. LeDoux moved to approve Resolution 2020-031 FY21 Budget.

Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye.

Councilor James Gallegos- Aye Mayor Pro Tem Laura Gonzales-Aye Approved 4-0

XI. Approve/Disapprove resolution 2020-032 Alignment of Asset Inventory Values

Admin Shawn Jeffrey presented the Resolution for the alignment of the asset values as per the auditor's request. The format being used is the excel spreadsheets that were presented last year by RCI as the current program does not generate the depreciation values on a yearly basis.

Councilor Matthew Gonzales moved to approve Resolution 2020-032 Alignment of Asset Values. Councilor James Gallegos seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye Councilor James Gallegos- Aye

Councilor Matthew Gonzales-Aye Councilor Judy B. LeDoux- Aye Approved 4-0

XII. Approve/Disapprove Advertisement for PW Labor 1 position

Clerk Admin Shawn Jeffrey presented the response for this request. Councilor James Gallegos stated this motion needs to be made by the prevailing voters of the motion at last month's meeting and could be seconded by anyone of the Council. Mayor Pro Tem Laura Gonzales asked about the Solid Waste program and if there any employees that have a CDL to operate the equipment. Mayor Martinez responded that the new employee will be doing the SW service. Councilor James Gallegos explained he does not agree with having another PW employee hired but there has been requests for a code enforcement officer position as well. He also stated he would like to see the funds from the deferment of the GRT tax to be put up in savings, so we have them to pay the state or if there is an emergency. He will not make a motion Councilor Judy B. LeDoux concurred. Councilor Matthew Gonzales explained his concern for not having enough workers for the Public Works Department. Councilor James Gallegos mentioned that in the future a joint position of code enforcement and Public Works can be advertised in the future as a combined position. The position could be Waste Disposal/Code Enforcement. Mayor Pro Tem Laura Gonzales would like an update on past projects. She also asked if there is a maintenance schedule and follow up on all pending projects.

This item dies due to lack of action.

XIII. Council Concerns

- Chief Ryan Gates reported he has not been able to get Alvis May into the Academy for certification. His time limit of one year is expiring soon. He also stated Officer May will be paying for the Academy on his own through scholarships and student loans. Once Officer May has completed the academy in Colorado he will come back to New Mexico and do a re-cert to be certified in New Mexico. Councilor Matthew

Gonzales had concerns about sending Officer May out of State to the Academy and he asked if Mayor Martinez would send a letter to the Governor's Office to give an executive order to give a waiver of a 6-month extension or to offer a program of reimbursement for the out-of-state academy's the officers will have to attend to stay within this current law. He also mentioned that it would be a good idea to get legislators on board with the idea and for Chief Gates to contact other departments to see how they are handling this issue.


- Councilor James Gallegos asked about the Mountain Meadows project. Admin Shawn Jeffrey responded that we are working to get the project coordinated and the choices we have are to contract the project out or to wait for the Public Works department. Councilor Judy LeDoux asked if Joseph Quintana would be available to drive the water truck for the project. Mayor Martinez mentioned Tom Mondragon for the operator of the motor-grader and Andrew Sanchez to operate the loader. Admin Shawn Jeffrey said she would contact the people to see if they would be interested in temporary work for the Mountain Meadows project.
- Councilor Judy B. LeDoux mentioned again that she is requesting the pending and completed work order reports for the Public Works Department. She would like to review the projects.
- Councilor Matthew Gonzales mentioned again the little projects around the Village need to be done and that he would like to make sure the guys are trained and getting things done. He also mentioned he asked last meeting and now during this one that he would like to have a maintenance schedule for everything - the park, equipment, utilities, mowing, and the schedule of seasonal maintenance.
- Mayor Pro Tem Laura Gonzales asked about the status on the bridge by the school. Admin Shawn Jeffrey reported she had emailed Superintendent Adan Estrada to give him an update on the project and that they would have to find an alternative route for the school buses. She also reported the bids are due the 30th for the project. She also asked if there is a schedule for Damian Casias and Danny Martinez to obtain their CDL certification? Mayor Martinez has asked and there has not been any updates.
- Councilor Judy B. LeDoux stated the CDL certifications need to be done. Council is requesting for a deadline of December 31, 2020 for Damian Casias and Danny Martinez to obtain the CDL License.

XIV. Adjourn

Councilor Judy B. LeDoux moved to adjourn the meeting. Councilor James Gallegos seconded. Approved 4-0 6:43 pm

Roll Call Vote: Mayor Pro Tem Laura Gonzales- Aye Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye, Councilors Judy B. LeDoux-Aye, Approved 4-0

APPROVED THIS 12 DAY OF AUGUST 2020


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator