

# VILLAGE OF CIMARRON

## MINUTES REGULAR MEETING WEDNESDAY, AUGUST 10, 2022 6:00pm

### I. Pledge of Allegiance and Salute to the New Mexico State Flag

Mayor Matthew Gonzales led the Pledge of Allegiance and the salute to the New Mexico State flag 6:02pm

### II. Roll Call

Mayor Matthew Gonzales      Mayor Pro Tem James Gallegos  
Councilor Judy B. LeDoux      Councilor Ernie LeDoux      Councilor Eloy Brazil

### III. Approval of Agenda

Mayor Pro Tem James Gallegos moved to approve the agenda with the amendment of striking item D & E- and duplicate item I and to add invocation after the Pledge of Allegiance. Councilor Ernie LeDoux Gallegos seconded. Approved 4-0

### IV. Invocation: Pastor Ellen Swain gave the invocation.

### V. Approve/Disapprove Minutes

#### a. Regular Meeting Minutes July 13, 2022

Councilor Judy B. LeDoux moved to approve the minutes from the July 13, 2022. Mayor Pro Tem James Gallegos seconded. Approved 4-0

#### b. Special Meeting Minutes: July 27, 2022

Councilor Ernie LeDoux moved to approve the minutes from the July 27, 2022, with grammar corrections. Councilor Judy B. LeDoux seconded. Approved 4-0

### VI. Comments from the General Public (Limited to 3 minutes)

-Richard Behrendsen spoke to ask again if the speed bumps could be removed in Lambert Hills. He mentioned again the speed bumps are unnecessary in that area.

### VII. Correspondence and Appreciations

Councilor Ernie LeDoux offered his appreciation to the Public Works for all their hard work in keeping the Village taken care of.

### VIII. Presentation: Baca Valley - Project Updates- Paul Briesh

Mr. Briesh gave an update to the Governing Body on the progress of the broadband project. He reported they have applied to install a line from Maxwell to Cimarron and it will be a free connection for all residents at the time of construction. If the resident decides to install the services later it will cost approx. \$150. Mayor and Council had questions for Mr. Briesh and he provided the answers as best he could. He did say the project is in the preliminary stages and he

will come back when the project has been finalized and construction schedules have been drafted. He mentioned they have applied for a broadband project from Maxwell to Cimarron.

## **IX. Reports by Department and Boards-**

### a. Mayor's Report

Mayor Matthew Gonzales reported:

- The Public works has been working hard on beautification of the Village
- He is currently working on the ditch inventory and the public works employees have been working on cleaning the ditches to increase water flow.
- He has interviewed a candidate for the police Officer position
- He offered kudos to the Summer Reading Program attendees and coordinators, and he praised the new colors in the park red, white, and turquoise
- Mayor Gonzales also reported Admin Shawn Jeffrey has been helping the police get all their stuff done and the department is doing good.
- He also recognized all departments and did state that the police department and Officer LeDoux are doing a great job

### b. Village Administrator's Report

Administrator Shawn Jeffrey submitted her report. Mayor Pro Tem James Gallegos asked about the river diversion and if we would be using it soon. Mayor Matthew Gonzales reported that we are currently working with NMED to get the sampling plan approved.

### c. Public Works Report

Mayor Matthew Gonzales reported the public works had been having issues with Caselle work orders and that it was a software issue. He also added he will be transitioning the department from cell phones to radios and there will be just one phone number for the public to use to call in and the person on call will have that phone.

### d. Police Department Report

Mayor Matthew Gonzales introduced Officer Anthony LeDoux to the attendees of the meeting. He reported Officer LeDoux has been taking classes and getting his materials gathered for operations. Councilor Judy B. LeDoux commented that the police have been doing a great job patrolling around the schools in the mornings. Officer Anthony LeDoux did speak to the guests and he did let them know they can stop and talk to him anytime. Mayor Matthew Gonzales stated Officer Anthony LeDoux has stepped up and is doing a great job.

### e. Fire Department Report

No report

### f. Municipal Judge Report

No report submitted

### g. Ambulance Report

Louise Johnson commented the ambulance department has been very busy and they have been getting new supplies in for the new facility.

h. Senior Center Report

Mayor Matthew Gonzales reported there was a leak fixed in the facility recently and that the doors had been adjusted so they will close.

i. Cemetery Board Report

Mayor Pro Tem James Gallegos asked that the status was on the access road through the Cemetery. Mayor Matthew Gonzales responded that there has not been much progress on this item as there has not been time. Mayor Pro Tem James Gallegos stated he would like to see an alternate route identified. President Laura Gonzales reported they had a cemetery meeting on July 25, 2022 she reported they went over their financials, also added the ground penetrating machine will be in soon. She also commented Utility Clerk Makala Martinez is doing a great job trying to get all the information input into the Caselle system. She asked if one of the public works employees could go up there and help her measure the cremation plots and to start cleaning up some of the areas. Lastly, she reported the next meeting would be August 29, 2022 at 6:30pm at the Cemetery with the new machine to try it out. She also mentioned their top priorities is the fencing, drainage, and the parking lot at the cemetery. They will start working on the Cemetery deeds to get them in order.

j. Beautification Board Report

No report

k. Code Regulation Board Report

Councilor Eloy Brazil reported that he has met with Fire Chief Anthony Martinez and he reported the fire hydrants need to be cleared. He added there are some the Village still needs to replace them. Councilor Eloy Brazil also added that they discussed emergency access in the alleyways and that most of the alleys are not accessible. Mayor Matthew Gonzales added he spoke to Asst. Chief Chris Coca and asked him to drive the alleys and make a report of those they were able to access and those they were not. He has not received that report. These areas need to be evaluated for personal property on the Village right of ways and some are overgrown.

l. Chamber of Commerce Report

No report

**X. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:**

a. Check Report and Deposit Register from July 12, 2022 through August 5, 2022

*Mayor Pro Tem James Gallegos moved to approve the check report and the deposit register for July 12, 2022, to August 5, 2022. Councilor Judy B. LeDoux seconded. Approved 4-0*

b. NM Local Government Law Firm bill for \$

*Mayor Pro Tem James Gallegos moved to approve the NM Law, LLC billing for \$261.06. Councilor Ernie LeDoux seconded. Approved 4-0*

**XI. Discussion:**

a. Purchase E-Force Reporting Software- Law Enforcement

Mayor Matthew Gonzales explained the E Force software is for Law Enforcement reporting and it is currently being used in the County and we could be compatible with their system and reporting process. He explained this purchase would be paid for with LEPF funds. At the next meeting this item will be added to the agenda for consideration.

**XII. New Business- Each Item listed A.-M. will be considered for Action of Approve/Disapprove/Discussion:**

a. Park Improvements

Two public hearings were conducted one on August 1<sup>st</sup> and August 10<sup>th</sup> for the park improvements around the Village and the results are Splashpad, Outdoor restrooms at BB field, gazebo with solar walkway at the wishing well park, expand the playground and swing set. Councilor Eloy Brazil asked about the winter and Spring maintenance that would need to be done on the splash pad. Admin Shawn Jeffrey explained the company that would be installing the project would either train the Village employees or they would charge a yearly fee to come out and do it for the Village.

*Mayor Pro Tem James Gallegos moved to approve the park improvements projects.  
Councilor Judy B. LeDoux seconded. Approved 4-0*

b. Acceptance of Bid and Award of Project for the Demolition and Clean Up Property on 7<sup>th</sup> & Hamilton

Mayor Matthew Gonzales explained this project had been sent to local contractors Whitten Construction, Minor Construction, All Fired Up, Nature Scapes, and Archuleta Construction for a bid response. One response was received from Archuleta Construction it was dated and time stamped until the meeting in which the bid was given to Mayor Matthew Gonzales unopened. Mayor Matthew Gonzales opened the bid and read off the information for the demolition and clean up of 7<sup>th</sup> & Hamilton the amount submitted is \$28,750.00 plus NMGRT.

*Mayor Pro Tem James Gallegos moved to accept the bid from Archuleta Construction for the amount of \$28,500 plus NMGRT for the demo and cleanup of the 7<sup>th</sup> & Hamilton property.  
Councilor Ernie LeDoux seconded. Approved 4-0*

*Roll Call: Mayor Pro Tem James Gallegos- Yes, Councilor Ernie LeDoux- Yes, Councilor Eloy Brazil- Yes, Councilor Judy B. LeDoux-Yes. Approved 4-0*

c. Resolution 2022-035 ICIP Priorities

*Councilor Judy B. LeDoux moved to approve Resolution 2022-035 ICIP Priorities.  
Councilor Ernie LeDoux seconded. Approved 4-0*

d. Appointment of Lodgers Tax Board

Deleted

e. FY23 Lodgers Tax Funding Allocations

Deleted



- f. Legal Services Agreement- NM Local Government Law  
*Mayor Pro Tem James Gallegos moved to approve to continue the services agreement with NM Local Government Law for another year. Councilor Eloy Brazil seconded. Approved 4-0*
- g. Resolution 2022-036 Budget Adjustment with Alignment  
*Mayor Pro Tem James Gallegos moved to approve Resolution 2022-036 budget adjustment with alignment. Councilor Judy B. LeDoux seconded. Approved 4-0*
- h. Resolution 2022-037 NM Environment Department Clean Water State Revolving Fund 118 Subsidy Funding  
*Councilor Judy B. LeDoux moved to approve Resolution 2022-037 NMED CWLF 118. Councilor Ernie LeDoux seconded. Approved 4-0*
- ~~i. Resolution 2022-038 Assignment of Authorized Officers- Clean Water State Revolving Fund 118  
Deleted~~
- j. Notice of intent to Publish- Ordinance 292 Clean Water State Revolving Fund 118  
*Mayor Pro Tem James Gallegos moved to approve to publish the notice of intent for the CWSRF. Councilor Eloy Brazil seconded. Approved 4-0*
- k. Resolution 2022-039 Authorizing Resolution for the Acceptance and Closure of PER PG-5503  
*Councilor Eloy Brazil moved to approve Resolution 2022-039 acceptance of the PER PG5503. Councilor Judy B. LeDoux seconded. Approved 4-0*
- l. Bio-Mass Plan Award  

Mayor Matthew Gonzales reported the RFQ was sent to six different organizations for invitation to respond for the Biomass Plan. One organization responded to the RFQ which was Sangre De Cristo Mountain Initiative for the full \$50,000. The plan funding has been approved by NMFA for the \$50,000.

*Councilor Eloy Brazil moved to approve to accept the Biomass Plan award to Mr. Curtain for \$50,000. Motion dies for lack of second.*

Mayor Matthew Gonzales asked if there is another motion

*Councilor Ernie LeDoux moved to table the Biomass Plan Award until the next meeting. Councilor Eloy Brazil seconded.*

*Roll Call: Mayor Pro Tem James Gallegos- Yes, Councilor Ernie LeDoux-Yes, Councilor Eloy Brazil-Yes, Councilor Judy B. LeDoux- Yes Approved 4-0*
- m. Pavilion Project- ACH Payments  
*Councilor Judy B. LeDoux moved to approve for the Village to pay Forever Redwood by wire transfer for a savings of 3%. Mayor Pro Tem James Gallegos seconded. Approved 4-0*

Deputy Clerk Renee LeDoux informed the Governing Body she is working with the bank to get the wire fees waived for these transactions.

**XIII. Items for Next Agenda**  
Cemetery access Road

**XIV. Adjourn**

*Mayor Pro Tem James Gallegos moved to adjourn the meeting. Councilor Eloy Brazil seconded.  
Approved 4-0 7:18 pm*

**APPROVED THIS 14 DAY OF SEPTEMBER 2022**

  
Matthew Gonzales, Mayor

Attest:

  
Shawn Jeffrey, Clerk-Administrator