

VILLAGE OF CIMARRON

MINUTES REGULAR MEETING WEDNESDAY, SEPTEMBER 13, 2023 6:00pm

I. Pledge of Allegiance, Salute to the New Mexico State Flag & Invocation

Mayor Matthew Gonzales led the Pledge of Allegiance and the Pledge for NM State Flag. Pastor Ellen Swain officiated the invocation for the meeting.

II. Roll Call

Mayor Matthew Gonzales Mayor Pro Tem James Gallegos
Councilor Judy B. LeDoux Councilor Ernie LeDoux Councilor Eloy Brazil

III. Approval of Agenda

Councilor Judy B. LeDoux moved to approve the agenda. Mayor Pro Tem James Gallegos seconded. Approved 4-0

IV. Approve/Disapprove Minutes

a. Regular Meeting Minutes August 9, 2023

Mayor Pro Tem James Gallegos moved to approve the minutes of the Regular meeting of August 9, 2023. Councilor Judy B. LeDoux seconded. Approved 4-0

V. Comments from the General Public (Limited to 3 minutes)

None

VI. Colfax County Update- Bret Weir

Commissioner Weir was not present

VII. Correspondence and Appreciations

- Councilor Judy B. LeDoux thanked all the employees for their hard work
- Councilor Eloy Brazil thanked all the citizens that have been helping pick up the trash due to the bears making messes. He also thanked the public works for their dedication to cleaning up the trash messes everyday and keeping the Village clean.
- Councilor Ernie LeDoux thanked all the public works for keeping the trash picked up he also added Mr. John Holmgren wanted to personally thank the public works for picking up the trash the bears have been tearing up.
- Mayor Pro Tem James Gallegos- None
- Mayor Matthew Gonzales thanked the Cimarron Fire Department for their great response on the fire this week and for the training they have been doing to get the younger guys ready for the fire season.

VIII. Reports by Departments and Boards-

a. Mayor's Report

Mayor Matthew Gonzales reported that he attended the Annual Conference in Farmington and there were many great topics presented. He added he would like to have a parliamentary procedure class for the Council and surrounding communities. He will be in contact with Senator Ivey Soto to get a class scheduled for the second week of November. He also added he will be attending the State Transportation meeting in Angel Fire next week to represent the Village. On October 13 Shawn and himself will be attending the economic development conference in Raton.

b. Village Administrator's Report
Submitted

Councilor Eloy Brazil asked about the new Cimarron sign and if it is possible to get a cement pad put in for it so it is more visible as a Village site. Mayor Matthew Gonzales reported this can be done when the dog park is getting put in. Councilor Eloy Brazil also asked the status of the pavilion, Admin Shawn Jeffrey reported the paperwork for the permits has been submitted and the anchors have been delivered.

c. Public Works Report
Submitted

d. Police Department Report

Councilor Eloy Brazil asked about the academy requirements for officers. Mayor Matthew Gonzales reported the process is background check, then hiring and firearm qualification, finger printing, and psyche eval have to be done. Mayor reported there is an applicant that will be interviewed soon. Councilor Eloy Brazil also asked about neighborhood watch programs.

e. Fire Department Report

Chief Anthony Martinez reported the department has been very busy and they have been training a lot.

f. Municipal Judge Report
Submitted

g. Ambulance Report
None

h. Senior Center Report
None

i. Cemetery Board Report

Mayor Pro Tem James Gallegos reported they had a meeting September 7, 2023 he reported all members were in attendance. The cemetery record keeping has been improved by leaps and bounds by Miss Lorraine Vargas. She has been creating files, sorting information and mapping the cemetery. Deeds have been created and forms have been made to better track information. For example of the reports that can be generated is a report for the buried veterans at the Mountain View Cemetery. Mayor Pro Tem James Gallegos praised Ms.

Vargas for her hard work and thanked her. Councilor Eloy Brazil asked if the bone machine has been working. Mayor Pro Tem James Gallegos responded that Mr. Thomas Vargas will be learning the machine and running it so they can get the site evaluated.

- j. Beautification Board Report
None
- k. Code Regulation Board Report
None
- l. Chamber of Commerce Report
None

IX. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:

- a. Check Report and Deposit Register from August 7, 2023 through September 8, 2023
Mayor Pro Tem James Gallegos moved to approve check report and deposit register from August 7, 2023, to September 8, 2023. Councilor Ernie LeDoux seconded. Approved 4-0
- b. NM Local Government Law Firm Bill for \$ 150.41
Councilor Ernie LeDoux moved to approve the NM Local Government bill for the amount of \$150.41. Mayor Pro Tem James Gallegos seconded. Approved 4-0

X. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:

- a. Bear Locks for Dumpsters
Mayor Matthew Gonzales reported the Village has sent for a quote for dumpster locks for all the dumpsters. Admin Shawn Jeffrey reported the Public Works guys have reached out to a welder for a quote for the welding. Councilor Judy LeDoux asked if the school could be contacted to see if they are interested in this welding project. Sean Murphy the welding teacher could be contacted for additional information and to get a quote. Mayor Pro Tem mentioned the public works could spray the dumpster with pneumonia to deter the bears from the dumpsters. Admin Shawn Jeffrey explained the locks.
- b. Change Order #1 Pacheco Construction- 11th Street Project
No cost estimate was sent and this item will be put on the agenda for a special meeting.
- c. Water Plant Status
Mayor Pro Tem asked for this item to be put on the next agenda under executive session.
Discussion only
- d. Lorraine Vargas – Extension of Cemetery Consultant Contract
Mayor Pro Tem James Gallegos moved to approve the extension of cemetery contract for Lorraine Vargas. Councilor Judy LeDoux seconded. Approved 4-0
- e. Resolution 2023-034 Quality of Life Grant Application

Mayor Matthew Gonzales reported the grant application period ended at 5:00pm so we will not be submitting an application.

f. Resolution 2023-035 Destination Forward Grant Program

Mayor Pro Tem James Gallegos moved to approve resolution 2023-035 Destination Forward Grant Program for lighting at the ballfield. Councilor Ernie LeDoux seconded. Approved 4-0

XI. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters

a. Shawn Jeffrey- Raise Consideration

Mayor Pro Tem James Gallegos motioned to adjourn to executive session to discuss the item listed. Councilor Judy LeDoux seconded. Approved 4-0

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye, Councilor Ernie LeDoux-Aye Mayor Pro Tem James Gallegos 6:39pm

XII. Return to Regular Session

Mayor Pro Tem James Gallegos moved to return to open session at 6:45pm. Councilor Ernie LeDoux seconded. Approved 4-0

Councilor Judy LeDoux reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos, Councilor Judy B. LeDoux, Councilor Ernie LeDoux, and Councilor Eloy Brazil

XIII. Approve/Disapprove Shawn Jeffrey Raise Consideration

Mayor Pro Tem James Gallegos moved to give Admin Shawn Jeffrey a \$10,000 which is close to a 15% raise. Councilor Eloy Brazil seconded. Approved 4-0

XIV. Items for Next Agenda

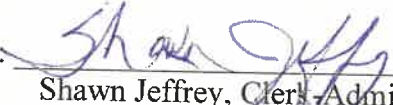
Change Order and Water Plant status

XV. Adjourn

Councilor Judy B. LeDoux moved to adjourn the meeting. Mayor Pro Tem James Gallegos seconded. Approved 4-0 6:50 pm

APPROVED THIS 11 DAY OF OCTOBER 2023

Attest:


Shawn Jeffrey, Clerk-Administrator


Matthew Gonzales, Mayor