

**VILLAGE OF CIMARRON
REGULAR COUNCIL MEETING VIRTUAL MINUTES
WEDNESDAY, AUGUST 12, 2020 at 6:00pm
Cimarron Village Meeting**

The Governing Body met via GoToMeeting Application
Wednesday, August 12, 2020 6:00 PM (MDT)
<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:
United States (Toll Free): 1 866 899 4679
United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance

Mayor Leo Martinez led the Pledge of Allegiance and the Pledge to the New Mexico Flag

II. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos
Councilor Judy B. LeDoux Councilor Matthew Gonzales

III. Approval of Agenda

*Councilor James Gallegos moved to approve the agenda of August 12, 2020.
Councilor Matthew Gonzales seconded.*

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye Councilor Matthew Gonzales-Aye. Approved 4-0

IV. Minutes

a. Approve/Disapprove: Special Meeting July 28, 2020

*Councilor Judy LeDoux moved to approve the Special Meeting minutes of July 28, 2020.
Councilor Matthew Gonzales seconded. Approved 4-0*

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux- Aye, Approved 4-0

b. Approve/Disapprove: Special Meeting August 4, 2020

Councilor Judy LeDoux moved to approve the Special Meeting minutes of August 4, 2020 with corrections. Councilor Matthew Gonzales seconded. Approved 4-0

Roll Call Vote: Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye, Councilor James Gallegos-Aye Mayor Pro Tem Laura Gonzales-Aye, , Councilor, Approved 4-0

V. Comments from the General Public (Limited to 3 minutes)

No Comments

VI. Reports by Department Heads-

a. Mayor's Comments

Mayor Martinez reported that letters were sent to the governor requesting an extension or waiver for Law Enforcement and there has not been any response to date. He also mentioned he did ask AJ Forte of the Municipal League to check into this when he meets with the Governor next time. Also Alvis May will be leaving on Monday for the Academy in Colorado for his certification and he has applied for his own funding for the program. Mayor Martinez also added that he had gotten a report of a sewer issue that should have been taken care of last week as the work order had been submitted.

b. Village Administrator Report

Report submitted. Admin Shawn Jeffrey also reported she had been on a call with NMDFA, Terry Brunner, and the Lance Brothers for the Sawmill Project and we will be starting a CDBG application for this project to purchase the equipment. Also that there is a change in the scope of the Wastewater Project on 6th street and that clean outs will be added to each service. The village will purchase the parts and the contractor will install the clean-outs. Mayor Martinez reported that each service already has clean outs and he will not approve this change. Admin Shawn Jeffrey also reported that Ray McFall had called and one of the air relief valves is leaking water by the road that splits to the silt box. Mayor Martinez explained it may need to be replaced as the ball stopper wears out and he asked that we get a quote for a new one. Councilor Matthew Gonzales mentioned that the air relief valves should be on the maintenance schedule.

The water plant project is in the process of being rebid due to the bid received was substantially more than the available funding. We will advertise in Colorado as well as Texas to get more coverage.

The grant agreements have been received for the outdoor restroom project and Alpha designs has been advised to proceed with the project.

Mayor Martinez asked if we have a loader operator for the Mountain Meadows Project?

Admin Shawn Jeffrey responded that she had left a message with Andrew Sanchez to see if he would be interested in this temporary position and he had not called back.

Councilor James Gallegos asked about the Sawmill Project and Admin Shawn Jeffrey responded that we are in the process of gathering the proof of matching funds for the project so we can apply. He also asked about the Euclid Bridge contractors and Shawn confirmed it is Pacheco Construction who will be doing the project. Lastly, he asked about the Carpet Project and when it will be starting. She replied September 2, 2020.

Councilor Matthew Gonzales commented that the sign at the Baseball Field looks great.

Mayor Martinez stated that the other Eagle Scout Project had been completed as well by the playground at the BB Field. The Governing Body also discussed to surplus the old light fixtures and get them removed.

c. Public Works Report

Report has been submitted. The Governing Body went through the work orders and discussed the pending items that need to be cleared up. They also stated the items need to be fully complete before they are cleared in the system. Mayor Pro Tem Laura Gonzales mentioned there are pending items in the Cemetery that need to be marked. Councilor James Gallegos asked if utility services are being disconnected during this Pandemic. Admin Shawn Jeffrey

responded that yes, we are disconnecting for non-payment. However the Utility Clerk does give them a courtesy call and a follow up call, then we hang a notice on the door and also inform the customer there is a payment option available if they are struggling to make the payment due to the pandemic. We have not had any customers apply for a payment plan. Councilor Matthew Gonzales asked to have more detailed comments to be put in when the work orders are in progress or have been completed. He also asked about the culverts in the Village and Mayor Martinez stated that the property owner is responsible for their own culvert for their driveway. He also asked to have an inventory done of the culverts so we have an idea of how many are here and where they are located.

d. Police Department Report

Report has been submitted. Chief Gates reported there have been 40 case reports so far for this year and he also mentioned that he would like to identify where the electronic speed monitoring sign will be placed. Mayor Martinez told Chief Gates to put them so traffic traveling on Hwy 64 can see the signs from both the East and the West. Chief Gates also reported that he is in the process of obtaining quotes for the installation of the poles and he also checked to see if the Village Public Works Department could do the installation. He also reported that Officer Alvis May will be leaving for the academy on Monday. Councilor Matthew Gonzales voiced his concerns about sending our officers to an academy in another state. He also asked Chief Gates on the speeding vehicles in Lambert Hills.

e. Ambulance Report

No Report

f. Fire Department Report

No Report

g. Municipal Judge Report

Report has been submitted

Judge Karen Gates reported August 25, 2020 she will be attending her annual Judges Conference via virtual platform. She also added that she will need a diagram of the Chambers.

h. Senior Center Report

No Report

i. Chamber of Commerce Report

No Report

j. Cemetery Board Report

Mayor Pro Tem reported they have not had a meeting and will be meeting in person soon. She also reported that the plots that Annie & David Sanchez purchased and were buried in were not marked correctly. The plots were mismarked and they were buried a foot and half into the next plots below them. The people that purchased the plots below the Sanchez plots have been approved to move their plots a foot and half into the alley way in 10B. She also mentioned she contacted the Sanchez family and let them know the issue has been resolved.

The Archuleta Family has been contacted and told that they will be allowed to measure their plots a foot and half into the alley way. Eddie Sanchez contacted the Cemetery Board because he thought his plots he purchased were next to his parents but they are not so the Village will allow him to transfer the deed to plots in the C section the cost for this will be the same cost he originally purchased them for not the current rate. The deeds will be transferred straight across with no additional fees.

She also reported the weeds need to be cut up there and trash cans out so the public can keep the Cemetery clean. It was mentioned to start an Adopt a Plot at the Cemetery. This volunteer program would help to keep some of the areas cleaned up. This effort would be a community effort and she would also like to have the military service members to be recognized with some sort of marker.

Councilor Matthew Gonzales stated he would like to suggest to have a Proclamation drafted for a designated Cemetery Day that includes Adopt a Plot language.

k. Beautification Board Report

No report

l. Code Regulation Board Report

Councilor Matthew Gonzales reported he called the Game & Fish Dept to have an OHV clinic and G&F stated currently during the pandemic they are not having the clinics right now. There is funding available but that due to social distancing no clinics have been scheduled.

VII. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from July 8, 2020 through August 10, 2020
Councilor Judy B. LeDoux moved to approve the check report and the deposit register for July 8, 2020 through August 10, 2020. Councilor Matthew Gonzales seconded.
Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye. Approved 4-0

b. Robles, Rael, and Anaya bill for \$
Councilor Matthew Gonzales moved to approve the Robles, Rael, and Anaya bill for \$1,300.00. Councilor Judy LeDoux seconded.
Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

VIII. Old Business- Discussion Each Item listed A.-C. will be considered for Action of Approve/Disapprove/Discussion:

a. Water Restrictions

The water restrictions are still active. Mayor Martinez reported the restrictions continue to be in effect and no penalties are being imposed at this time. Mayor Martinez asked Joseph Quintana about the reservoir and the status. He reported the water is approx. one foot from the spillway. Admin Shawn Jeffrey asked Mr. Quintana to give a report on the diversion. He stated the whole thing is silted in and that they have been talking about different ways to open it up to get the river flowing to the plant. He stated if you core drill a hole in the bottom, then it might be possible to get the silt cleaned out of the pumps and manholes. Mayor and

council recommended they get a quote for the parts needed and start to get the diversion cleaned; let that be a priority! Councilor Matthew Gonzales asked for an update more often on the water conditions he asked for maybe a Monday-Wednesday-Friday update. Mayor Martinez mentioned he would like to be able to purchase a Vactor truck.

- b. CoVid-19 Update
No updates
- c. Quote Speed Bumps Lambert Hills
No Quotes have been received by Public Works.

IX. New Business- Each Item listed A.-H. will be considered for Action of Approve/Disapprove/Discussion:

a. Library Agreement- Amendment #1

Councilor Judy B. LeDoux moved to approve Amendment #1 Library Agreement. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye. Approved 4-0

b. Colfax County Housing Plan

Admin Shawn Jeffrey explained that the information presented is the final draft of the Colfax County Plan that was drafted by NMEDD.

Councilor Judy B. LeDoux moved to approve the Colfax County Housing Plan. Councilor James Gallegos seconded.

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye. Approved 4-0

c. NMDOT Funding- Euclid Bridge Replacement Award

Admin Shawn Jeffrey reported the low bidder was Pacheco Construction of Logan, NM with a bid of \$166,257.08 without GRT. Due to the match requirement the Village will have to pay \$10,531.16 from the General Fund to complete this project.

Councilor James Gallegos moved to approve the Euclid Bridge Replacement Project to Pacheco Construction in the amount of \$166,257.08 w/o GRT and provide the match of \$10,531.16.

Councilor Judy B. LeDoux seconded.

Roll Call Vote: Councilor Matthew Gonzales- Aye Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilors Judy B. LeDoux-Aye. Approved 4-0

d. ICIP 2022-2026 Priorities

Admin Shawn Jeffrey presented the 2021-2025 priorities for last year to review. The recommendations are to deactivate the Public Restroom Project and the Solid Waste Program as both projects are funded. Councilor Matthew Gonzales asked to have the clinic remodel project added to the Facilities project and a Dog Park Project for \$15,000. Councilor James Gallegos mentioned to add a splash pad to the Cimarron Recreational Facilities project. The items will be discussed at the next Council meeting.

Discussion Only

e. NMFA Application- DAM Preliminary Engineering Report

Admin Shawn Jeffrey reported she would like to submit an application for a PER for the Dam Project.

Councilor James Gallegos moved to approve Clerk Admin Shawn Jeffrey to move forward with the PER plan. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos- Aye Councilor Matthew Gonzales- Aye, Councilors Judy B. LeDoux-Aye, Approved 4-0

f. Resolution 2020-033 Vehicle Policy

Admin Shawn Jeffrey presented the draft vehicle policy.

Councilor Judy B. LeDoux moved to approve Resolution 2020-033 Vehicle Policy. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor Matthew Gonzales- Aye, Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye,. Approved 4-0

g. Cimarron Schools Sponsorship- Game Day T-Shirts \$500

Councilor Judy B. LeDoux reported she received the email at the Chamber and had contacted Jody Martinez at the Cimarron Schools to get additional information on this sponsorship and has not received a response.

Councilor Matthew Gonzales moved to table the Cimarron Schools Sponsorship. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilors Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye. Approved 4-0

h. Transfer of Supervisors for Public Works Department

Councilor James Gallegos stated that if someone does not like the structure of the Village staff they are welcome to apply for another position elsewhere. The Governing Body asked who has requested this item. Mayor Martinez stated that Public Works Supervisor Damian Casias had asked to have this item added to the agenda. Mayor Pro Tem Laura Gonzales stated that an email was sent to her and the Mayor for this agenda item request. Mayor Martinez reported that Mr. Casias had asked to have the Mayor Supervise his department directly. Mayor Martinez explained that he does not have time to supervise the Public Works on a daily basis. Councilor Matthew Gonzales stated he envisions the Police Dept., Administrator, and Public Works would be supervised by the Mayor. Councilor James Gallegos stated that day to day operations are the responsibility of the Administrator to facilitate. Admin Shawn Jeffrey stated that the Clerk and Police Chief are a statutorily appointed position. They are defined in the NM State Statue.

Councilor James Gallegos motioned and it dies for lack of second. Councilor Judy B. LeDoux moved to disapprove the transfer of supervisors for Public Works Dept. Councilor James Gallegos seconded.

Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor Matthew Gonzales- Nay. Approved 3-1

Councilor Matthew Gonzales stated his reasoning for voting against the disapproval. He said there are issues in this department and there has been a request to try something different and he added that we should try something different.

X. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

Councilor Judy B. LeDoux motioned to adjourn to executive session. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0 7:50pm

Roll Call: Mayor Leo Martinez, Mayor Pro Tem Laura Gonzales, Councilor James Gallegos, Councilor Matthew Gonzales-Ney, Councilor Judy B. LeDoux, Approved 3-1

XI. Return from Executive Session

Councilor James Gallegos moved to return to open session at 8:30pm. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0 Approved

Councilor James Gallegos reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Leo Martinez, Mayor Pro Tem Laura Gonzales, Councilor James Gallegos, Councilor Judy B. LeDoux, Councilor Matthew Gonzales- All are present

XII. Council Concerns

-Mayor Pro Tem Laura Gonzales requested that PW Dept do a walk around the building daily and make sure it is clean also reported there is cactus in the park that needs to be removed and weeds in front of the building. She also asked for an update on the Cement project she had requested in 2019 to replace the sidewalks around the building and for the corner project that still has cones around it. She also asked for an updated project list. She also presented a postcard from the Village of Mosquero thanking Cimarron for the supplies during the fire.

-Councilor James Gallegos – no comments

-Councilor Matthew Gonzales asked if Councilor James Gallegos would send his question to him that were sent to Adan Estrada last year. He would like to follow up on them.

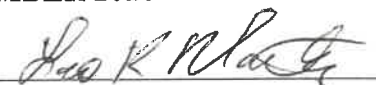
-Councilor Judy B. LeDoux reported that the manhole on Euclid had been repaired but it is not a permanent fix and also the valve on 9th street needs to be repaired to grade.

XIII. Adjourn

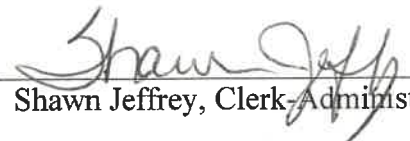
Councilor James Gallegos moved to adjourn the meeting. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0 8:47 pm

Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales- Aye Approved 4-0

APPROVED THIS 9 DAY OF SEPTEMBER 2020


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator