

# NOTICE OF EMPLOYMENT

## Full Time Position in Public Works Department

## Water and Wastewater Certification Preferred

VILLAGE OF CIMARRON

PO Box 654 356B East 9th Street Cimarron, NM 87714-0654

(575) 376-2232 Fax (575) 376-2810

[www.villageofcimarron.net](http://www.villageofcimarron.net)

**The Village of Cimarron is accepting applications for a full-time Water and Wastewater Operator in the Public Works Department.**

**This position offers: PERA RETIREMENT, HEALTH INSURANCE 80/20 PAID, LIFE INSURANCE IF AVAILABLE, HOLIDAY PAY, TWO PERSONAL DAYS A YEAR, COMPETITIVE WAGES, ANNUAL LEAVE AND SICK LEAVE, OVERTIME AND COMP TIME WHEN AVAILABLE, AND ON-CALL PAY!! COME JOIN OUR TEAM AT THE VILLAGE OF CIMARRON!!**

### **QUALIFICATIONS:**

- Water & Wastewater certification – New Mexico Water level 3 preferred & New Mexico Wastewater Level 2 preferred or able to obtain
- Must have a High School Diploma or GED
- Preferred knowledge and experience in operations of a conventional water treatment plant and surface water system.
- Must be willing to rotate weekends “on call”, with work schedule subject to change.
- Must have general maintenance of equipment experience
- Must have clean driving record, preferred CDL or able to obtain one within a year
- Must be able to use heavy equipment i.e.: road graders, backhoes, dump trucks, trash truck
- Must pass a background check and drug test

Duties include: Water System Operations & Maintenance duties, Wastewater System Operations & Maintenance duties, grading roads, maintaining streets, and park maintenance, the position may require Solid Waste disposal operations. Pay can be negotiated upon evaluation of experience.

Applications and job description may be requested by calling Village Hall at 575-376-2232 or by email at attention Shawn Jeffrey, Administrator at [villageadmin@villageofcimarron.net](mailto:villageadmin@villageofcimarron.net). Resumes and letter of interest should accompany application.

Applications will be accepted until position is filled- Interviews will start March 24, 2022. The Village is an equal opportunity employer and complies with the American Disability Act Requirements.

Shawn Jeffrey Village Administrator, Village of Cimarron 256 E 9th Street PO Box 654 Cimarron, NM 87714