

**VILLAGE OF CIMARRON
SPECIAL COUNCIL MEETING MINUTES
Tuesday, December 15, 2020 at 6:00pm**

**The Governing Body will be meeting via
GoToMeeting video-conferencing the link is listed below**

The Governing Body met via GoToMeeting Application
Tuesday, December 15, 2020 6:00 PM (MDT)
<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:
United States (Toll Free): 1 866 899 4679
United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance- Pledge to the New Mexico State Flag
Mayor Leo Martinez led the Pledge of Allegiance

II. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos
Councilor Matthew Gonzales-Absent Councilor Judy B. LeDoux

III. Approval Agenda dated December 15, 2020

Councilor Judy B. LeDoux moved to approve the agenda of December 15, 2020.

Councilor Mayor Pro Tem Laura Gonzales seconded.

*Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye,
Councilor Judy B. LeDoux- Aye, Approved 3-0*

IV. Approve/Disapprove Waste-Management Extension Agreement

Dan Darnell of Waste Management attended the meeting to answer any questions. The questions the Governing body had for Mr. Darnell is does the contract increase per month or just once in the beginning of the year and can the Village use any roll off vendor? He replied the amount will be a yearly increase and that will be the only disposal increase. Dan mentioned that waste management will work with the Village if they need to have an easy transition to the new service. Mr. Darnell also stated that the Village can go with another vendor for a roll off.

Councilor James Gallegos moved to approve Waste Management Extension Agreement.

Mayor Pro Tem Laura Gonzales seconded.

*Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye,
Councilor Judy B. LeDoux- Aye, Approved 3-0*

V. Approve/Disapprove Arthur Roll-Off Transfer Station Services

Councilor Judy B. LeDoux moved to approve Arthur Roll-Off Transfer Station Services. Mayor Pro Tem Laura Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye, Approved 3-0

VI. Approve/Disapprove Amendment #2 DEC Professional Services Contract

Admin Shawn Jeffrey explained their will be a reduction in the professional services for the CDBG Project.

Councilor Judy B. LeDoux moved to approve Amendment #2 DEC professional Services Contract. Councilor James Gallegos seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye, Approved 3-0

VII. Approve/Disapprove Change Order #3 Minor Construction

Admin Shawn Jeffrey reported that with the reduction of the professional services contract the funds could be used towards the project to add more wastewater lines.

Mayor Pro Tem Laura Gonzales moved to approve Change Order #3 for Minor Construction. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye, Approved 3-0

VIII. Discussion: Water System Updates

Admin Shawn Jeffrey reported she has submitted all the numbers to Mr. Savage and his team for the plant, the clarifiers are working, and it will take a day or so for the numbers to get better.

Public Works Joseph Quintana reported they were able to get the valve open for the clarifiers to be working parallel to each other for better turbidity settling of the water, increase in detention time, and double clarification. He also added Jar tests with polymer will be conducted in the next couple days with Raton operators as they are coming to help the Village with the process and the samples will be sent in next week. Mayor Pro Tem Laura Gonzales reported she has had some questions from the public regarding water discounts, lack of public updates, and calls being screened at Village Hall. Mayor Leo Martinez responded that there won't be any discounts at this time as most of the water being used is for household use. Admin Shawn Jeffrey tried to explain there are no calls being screened at Village Hall. Public updates will be generated on a weekly basis and posted.

Councilor James Gallegos apologized to Joseph Quintana for being angry and frustrated on the call with NMED. He said the blame is to be put on the Mayor and Management of the Village for the lack of oversight in this issue and problem. He also added if there was proper oversight the Village would have this issue resolved and not be going into January with these water issues. Due to lack of oversight of the Water Department, this has caused the failures at the plant and the water system. He added that the Mayor and Clerk Admin Shawn Jeffrey need to step up and get the issues resolved. He also added if our staff is not capable of completing the tasks, we need to hire additional personnel to get

things done. Mr. Gallegos also stated if we need to hire somebody who can complete these tasks then we need to instead of waiting for personnel from other Towns to help the Village with the water issues.

Mayor Pro Tem Laura Gonzales reported that its imperative to send out water updates to the public.

Admin Shawn Jeffrey also reported that Kirk Davis has hired a company to cut a 2-foot hole in the top of the manhole at the well house. Kirk Davis also reported he will be putting his suction pump down in the well casing to start getting the sludge out.

IX. Approve/Disapprove Telepharmacy Agreement

The Governing Body discussed the agreement presented and the comments from the attorney. The questions that were asked were to have Admin Shawn Jeffrey find out a rental price per square footage for the building, will they be using the entire area, and for the Village attorney to negotiate with the Venapally's attorney to finalize the numbers and bring the final agreement to the Council for consideration.

Mayor Pro Tem mentioned the company will be required to carry their own insurance. Councilor James Gallegos asked about the utilities and that it would be best to obtain a square foot price for commercial buildings. He added that we could get a price from the State land office across the street to get a comparable price.

Councilor Judy B. LeDoux moved to table the Telepharmacy Agreement pending the price per square foot and the attorney's recommendations. Mayor Pro Tem Laura Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye, Tabled 3-0

X. Council Concerns

- Mayor Pro Tem Laura Gonzales- asked if while the employees are on call and they are being paid for 4 hours on Saturday and four on Sunday are they supposed to be pumping water at the plant and physically driving up to the plant. Mayor Leo Martinez said yes. She also asked if we are paying them if they do not go to the plant, Mayor Leo Martinez said no, and he resolved this issue already. She also asked why they would not go to the plant on weekends, Mayor explained if they are not pumping water they had not been going. She also added that the main concern is the Cemetery gates have not been opened on the weekends and they need to be opened during the advertised hours. She also added we need to add additional information of Village Hall closures and hours to the posting places.


Daily maintenance schedules still need to be worked on including snow removal and sweeping around the Village building.

- Councilor Judy B. LeDoux reported she has a citizen call her and asked why they could not get in the building the day before Thanksgiving to pay their bill. She asked that the answering machine be updated to reflect the current hours and holiday hours. She asked the Village to post the days of closure in advance of the holiday closure. The Village will post the on-call schedule for the Public Works and their phone numbers so people can pay their bills and get their water turned on.

XI. Adjourn

Councilor Judy B. LeDoux moved to adjourn the meeting. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0 7:40 pm
Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales- Aye, Approved 3-0

APPROVED THIS 28 DAY OF DECEMBER 2020



Leo Martinez, Mayor

Attest:



Shawn Jeffrey, Clerk-Administrator