VILLAGE OF CIMARRON REGULAR COUNCIL MEETING MINUTES WEDNESDAY, DECEMBER 9, 2020 at 6:00pm

Cimarron Village Meeting

The Governing Body met via GoToMeeting Application

Wednesday, December 9, 2020 6:00 PM (MDT)
https://global.gotomeeting.com/join/870444509

The dial in meeting information is below:

United States (Toll Free): 1 866 899 4679 United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance

Mayor Leo Martinez led the Pledge of Allegiance

II. Pledge to the New Mexico State Flag

Mayor Leo Martinez led the Pledge of the New Mexico Flag

III. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos Councilor Judy B. LeDoux Councilor Matthew Gonzales

IV. Approval of Agenda

Councilor Judy B. LeDoux moved to approve the agenda of December 9, 2020. Mayor Pro Tem Laura Gonzales seconded.

Roll Call Vote: Councilor James Gallegos-Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales-Aye Approved 4-0

V. Approve/Disapprove/Discuss Senior Citizens Agreement- Neil Segotta

Neil Segotta representing the Colfax Senior Citizens group attended the meeting and submitted an updated agreement between the Village and the Colfax County Senior Citizens corporation for consideration of approval. He explained the Village has been paying up to \$10,000 a year in Utilities for the Senior Center and he would like to see that continue as it helps the Senior Center operate.

Councilor Judy LeDoux moved to approve the Senior Citizens Agreement. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux-Aye, Approved 4-0

Mayor Leo Martinez thanked Mr. Segotta for attending the meeting. Mr. Segotta offered an update to the Council on the Senior Center operations and funding that will be allocated soon. He reported to date they have distributed over 1200 meals in the Grab n Go Program, just approved through the GOB is a Hot Shot delivery vehicle for hot and cold meal delivery. Also he reported they are on the list for a \$150,000 kitchen remodel

VI. Minutes

a. Approve/Disapprove: Special Meeting Minutes December 3, 2020

Councilor James Gallegos moved to approve the meeting minutes of December 3, 2020.

Councilor Judy LeDoux seconded. Approved 3-0

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales-Aye, Mayor Pro

Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Aye, Approved 4-0

VII. Comments from the General Public (Limited to 3 minutes)

VIII. Reports by Department Heads-

a. Mayor's Comments

Mayor Leo Martinez reported that progress is being made on the water system. Progress is slow right now. He also thanked everyone for logging in and attending the meeting.

b. Village Administrator Report

Report submitted

c. Public Works Report

Admin Shawn Jeffrey reported the data is being submitted on a daily basis, and both clarifiers are working. PW Jerrid Turner passed his written test and he will take the air brakes next week and get his permit. Mayor Pro Tem asked if the Council would be receiving a monthly report from the public works, Admin Shawn Jeffrey said that hopefully in the future. We are working on the monthly communicator as well as the Public Works

d. Police Department Report

61 case report for the year, upgraded body cameras and the cost is reimbursable through the NMSIF. Alvis will be graduating the Academy soon his class was shut down temporarily due to COVID. He also reported Chris will be leaving for Farmington to attend the Police Academy in January.

e. Ambulance Report

No report

f. Fire Department Report

No report

g. Municipal Judge Report

Judge Karen Gates reported she would like to hire a part time employee to answer phones and to do the reports. Admin Shawn Jeffrey mentioned due to COVID the budget is struggling and the ticket revenues are not coming in like usual. Judge Gates stated she would like to wait until after the quarter to review the budget to see if there is funding to hire a part time employee.

h. Senior Center Report

No report

i. Chamber of Commerce Report

Councilor Judy B. LeDoux reported the Chamber has hired a new employee for the operations.

j. Cemetery Board Report

Mayor Pro Tem Laura Gonzales reported they did not meet in person in November and all communication has been via email.

k. Beautification Board Report

No report

1. Code Regulation Board Report

No report

IX. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from November 12, 2020 through December 7, 2020 Mayor Pro Tem Laura Gonzales moved to approve the check report and the deposit register for October 14, 2020 to November 12, 2020. Councilor James Gallegos seconded. Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor James Gallegos-Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor Matthew Gonzales, Approved 4-0

b. NM Law, LLC bill for \$

Councilor James Gallegos moved to approve the NM Law, LLC billing for \$1805.29. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

X. Old Business- Discussion Each Item listed A.-F. will be considered for Action of Approve/Discussion:

- a. Water Restrictions
 - Water System Updates

Mayor Leo Martinez reported that Raton and Springer has been assisting the Public Works with the water plant and the testing. PW Joseph Quintana stated he will be getting some polymer so they can test the water to see if it needs to have the polymer additive. Mayor Leo Martinez also stated the clarifiers are working and that they are working to get them in sequence.

- Diversion Updates

Kirk Davis is working on the diversion and he will be scheduling the core drill this week

b. CoVid-19 Update

No Report

c. Telepharmacy Lease and Agreements- Update

The Council discussed the lease agreement and reviewed the attorneys comments. The lease agreement will be postponed until further review and Charles has had a chance to contact their attorney for additional information.

d. Waste Management Extension Contract

Council discussed the contract and had questions concerning the roll offs and the extension of the agreement. Admin Shawn Jeffrey said she will ask Dan Darnell of waste management to attend the next Council meeting to answer the questions.

e. Arthur Roll-Off Transfer Station Services

Council discussed this item and they would like to postpone this item until answers from Waste Management have been received concerning the charges for the roll off. This item will be rescheduled for consideration at the next meeting.

f. Ambulance Services Agreement-Update

This item will be postponed due to the contract is currently in review with the Village attorney.

XI. New Business- Each Item listed A.-B. will be considered for Action of Approve/Disapprove/Discussion:

a. Resolution 2020-039 Holiday Schedule

Councilor James Gallegos moved to approve Resolution 2020-039 Holiday Schedule with the correction of two personal days instead of one. Mayor Pro Tem Laura Gonzales seconded. Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

b. Solid Waste Job Description

The Council reviewed the job description

Councilor Matthew Gonzales would like to have the Service record information added to the job description. Councilor Judy B. LeDoux also added to have drug and alcohol testing included along with a back ground check. Councilor Matthew Gonzales also mentioned the candidate must be insurable through the NMSIF.

Councilor Judy B. LeDoux moved to approve the Solid Waste job description including the additions as noted above. Mayor Pro Tem Laura Gonzales seconded.

Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

XII. Council Concerns

Councilor Judy B. LeDoux stated employees should not have people in the city vehicles. Mayor Leo Martinez state the Council passed a policy that it has to be pre approved by him to have people in the vehicles. Admin Shawn Jeffrey reported that she has let the employees know of the policy.

XIII. Adjourn

Councilor James Gallegos moved to adjourn the meeting. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0 7:30 pm

Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales- Aye, Councilor Matthew Gonzales-Aye Approved 4-0

APPROVED THIS DAY OF DECEMBER 2020

Leo Martinez, Mayor

Attest:

Shawn Jeffrey, Clerk-Administrator