

VI. Minutes

- a. Approve/Disapprove: Special Meeting Minutes December 3, 2020
*Councilor James Gallegos moved to approve the meeting minutes of December 3, 2020.
Councilor Judy LeDoux seconded. Approved 3-0
Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Aye, Approved 4-0*

VII. Comments from the General Public (Limited to 3 minutes)

VIII. Reports by Department Heads-

- a. Mayor's Comments
Mayor Leo Martinez reported that progress is being made on the water system. Progress is slow right now. He also thanked everyone for logging in and attending the meeting.
- b. Village Administrator Report
Report submitted
- c. Public Works Report
Admin Shawn Jeffrey reported the data is being submitted on a daily basis, and both clarifiers are working. PW Jerrid Turner passed his written test and he will take the air brakes next week and get his permit. Mayor Pro Tem asked if the Council would be receiving a monthly report from the public works, Admin Shawn Jeffrey said that hopefully in the future. We are working on the monthly communicator as well as the Public Works
- d. Police Department Report
61 case report for the year, upgraded body cameras and the cost is reimbursable through the NMSIF. Alvis will be graduating the Academy soon his class was shut down temporarily due to COVID. He also reported Chris will be leaving for Farmington to attend the Police Academy in January.
- e. Ambulance Report
No report
- f. Fire Department Report
No report
- g. Municipal Judge Report
Judge Karen Gates reported she would like to hire a part time employee to answer phones and to do the reports. Admin Shawn Jeffrey mentioned due to COVID the budget is struggling and the ticket revenues are not coming in like usual. Judge Gates stated she would like to wait until after the quarter to review the budget to see if there is funding to hire a part time employee.
- h. Senior Center Report
No report

- i. Chamber of Commerce Report
Councilor Judy B. LeDoux reported the Chamber has hired a new employee for the operations.
- j. Cemetery Board Report
Mayor Pro Tem Laura Gonzales reported they did not meet in person in November and all communication has been via email.
- k. Beautification Board Report
No report
- l. Code Regulation Board Report
No report

IX. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

- a. Check Report and Deposit Register from November 12, 2020 through December 7, 2020
Mayor Pro Tem Laura Gonzales moved to approve the check report and the deposit register for October 14, 2020 to November 12, 2020. Councilor James Gallegos seconded.
Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor Matthew Gonzales, Approved 4-0
- b. NM Law, LLC bill for \$
Councilor James Gallegos moved to approve the NM Law, LLC billing for \$1805.29. Councilor Judy B. LeDoux seconded.
Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

X. Old Business- Discussion Each Item listed A.-F. will be considered for Action of Approve/Disapprove/Discussion:

- a. Water Restrictions
 - Water System Updates
Mayor Leo Martinez reported that Raton and Springer has been assisting the Public Works with the water plant and the testing. PW Joseph Quintana stated he will be getting some polymer so they can test the water to see if it needs to have the polymer additive. Mayor Leo Martinez also stated the clarifiers are working and that they are working to get them in sequence.
 - Diversion Updates
Kirk Davis is working on the diversion and he will be scheduling the core drill this week
- b. CoVid-19 Update
No Report

c. Telepharmacy Lease and Agreements- Update

The Council discussed the lease agreement and reviewed the attorneys comments. The lease agreement will be postponed until further review and Charles has had a chance to contact their attorney for additional information.

d. Waste Management Extension Contract

Council discussed the contract and had questions concerning the roll offs and the extension of the agreement. Admin Shawn Jeffrey said she will ask Dan Darnell of waste management to attend the next Council meeting to answer the questions.

e. Arthur Roll-Off Transfer Station Services

Council discussed this item and they would like to postpone this item until answers from Waste Management have been received concerning the charges for the roll off. This item will be rescheduled for consideration at the next meeting.

f. Ambulance Services Agreement-Update

This item will be postponed due to the contract is currently in review with the Village attorney.

XI. New Business- Each Item listed A.-B. will be considered for Action of Approve/Disapprove/Discussion:

a. Resolution 2020-039 Holiday Schedule

Councilor James Gallegos moved to approve Resolution 2020-039 Holiday Schedule with the correction of two personal days instead of one. Mayor Pro Tem Laura Gonzales seconded. Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

b. Solid Waste Job Description

The Council reviewed the job description

Councilor Matthew Gonzales would like to have the Service record information added to the job description. Councilor Judy B. LeDoux also added to have drug and alcohol testing included along with a back ground check. Councilor Matthew Gonzales also mentioned the candidate must be insurable through the NMSIF.

Councilor Judy B. LeDoux moved to approve the Solid Waste job description including the additions as noted above. Mayor Pro Tem Laura Gonzales seconded.

Roll Call Vote: Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

XII. Council Concerns


Councilor Judy B. LeDoux stated employees should not have people in the city vehicles. Mayor Leo Martinez state the Council passed a policy that it has to be pre approved by him to have people in the vehicles. Admin Shawn Jeffrey reported that she has let the employees know of the policy.

XIII. Adjourn

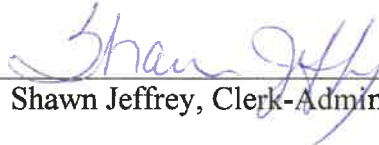
Councilor James Gallegos moved to adjourn the meeting. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0 7:30 pm

Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales- Aye, Councilor Matthew Gonzales-Aye Approved 4-0

APPROVED THIS 21 DAY OF DECEMBER 2020


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator