

# VILLAGE OF CIMARRON

MINUTES  
REGULAR MEETING  
WEDNESDAY, JANUARY 8, 2025  
6:00pm

Location: 356 E 9<sup>th</sup> Street  
Cimarron, NM 87714

**I. Pledge of Allegiance, Salute to the New Mexico State Flag & Invocation**

The Mayor and Council led the Pledge of Allegiance and the Pledge for NM State Flag. Pastor Ellen Swain officiated the invocation.

**II. Roll Call**

Mayor Eloy Brazil                      Councilor Colin Tawney-Telephonic                      Councilor Ernie LeDoux  
Mayor Pro Tem Valorie Garcia                      Councilor Miriah LeDoux- Absent

**III. Approval of Agenda**

*Mayor Pro Tem Valorie Garcia moved to approve the January 8, 2025 agenda with an amendment to the agenda to add #V. Bio Mass Presentation by Matthew Gonzales. Councilor Ernie LeDoux seconded. Approved 3-0*

**IV. Approve/Disapprove Minutes**

a. Regular Meeting Minutes December 17, 2024

*Councilor Colin Tawney moved to approve the minutes of the Regular meeting of December 17, 2024, with corrections. Councilor Ernie LeDoux seconded. Approved 3-0*

**V. Comments from the General Public (Limited to 3 minutes)**

- Roger Smith thanked everyone for being so professional and for serving the village.

**VI. Biomass Presentation by Matthew Gonzales**

Matthew Gonzales presented a possible project of a Biomass plant for the sawmill property. He would like to host a public meeting about the project. He explained the company representatives will be doing a site visit either February 3 or 5. He explained they would need an MOU in place soon to continue with the project.

**VII. Correspondence and Appreciations**

**VIII. Council Comments (Limited to 3 minutes)**

- Mayor Pro Tem Valorie Garcia asked about the email she received about the ORI number for the police department. Admin Sawn Jeffrey reported she would like to keep the number but deactivate it. She will be speaking with Sheriff Leonard Baca about this and get it resolved.

She also reported that she has been seeing the Colfax Officers patrolling more and she appreciates the more visibility of the department in Cimarron.

Mayor Pro Tem Valorie Garcia did also mention she received a call from the Librarian about the sidewalks and they had not been cleared. Admin Shawn Jeffrey responded that she has informed the public works and Mayor mentioned he also let the public works department know.

- Councilor Colin Tawney offered his appreciation for the Cimarron EMS and their quick and professional response to incidents and the amazing care they provide.
- Councilor Ernie LeDoux thanked all the people that helped decorate the park and other areas of the Village during the holidays and he said the decorations were very nice.

#### **IX. Reports by Departments and Boards-**

a. Mayor's Report

Mayor Eloy Brazil reported that everything seems to be going fine and no major issues.

b. Village Administrator's Report

Submitted. Admin Shawn Jeffrey reported that she has been awarded \$2500 to attend the Keep America Beautiful conference in Washington DC next month and she asked if the meeting could be rescheduled. Mayor Eloy Brazil rescheduled the meeting for February 18, 2025.

c. Public Works Report

Submitted. Mayor Eloy Brazil commented coverage has been pretty good but there needs to be more coverage during holiday seasons. Councilor Ernie LeDoux responded that he has seen the police in the Village more lately and it is good coverage for the Village.

d. Police Department Report

Submitted.

e. Fire Department Report

Chief Cris Coca thanked the public works for their help lately and he also added that the department's ISO rating did stay the same with better points this round. Lastly he informed everyone they will be burning the heliport, sewer lagoons, and the baseball field soon.

f. Ambulance Report

Louise Johnson reported the Cimarron Ambulance has been very busy.

g. Cemetery Board Report

Mayor Eloy Brazil reported that he will be working to get a board for the Cemetery and hopefully get meetings set up soon. Mayor Eloy Brazil also asked Lorraine Vargas if she would be interested in being on the Board, she said yes and will wait until Mayor gives direction for meetings.

#### **X. Financials- Each Item listed will be Considered for Action of Approve/Disapprove:**

a. Check Report and Deposit Register from December 14, 2024 through January 3, 2025

*Councilor Ernie LeDoux moved to approve the check report and deposit register from December 14, 2024, through January 3, 2025. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

b. NM Local Government Law Firm Bill for \$

*Mayor Pro Tem Valorie Garcia moved to approve the NM Local Government Law firm bill for \$377.76. Councilor Ernie LeDoux seconded. Approved 3-0*

**XI. New Business- Each Item listed will be considered for Action of Approve/Disapprove/Discuss:**

a. Resolution 2025-001 Open Meetings Act

*Councilor Ernie LeDoux moved to approve Resolution 2025-001 Open Meetings Act. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

b. Resolution 2025-002 Travel Policy – Per Diem and Mileage

*Mayor pro Tem Valorie Garcia moved to approve Resolution 2025-002 Travel Policy- Per diem and Mileage. Councilor Ernie LeDoux seconded. Approved 3-0*

c. Resolution 2025-003 IRS Mileage

*Councilor Ernie LeDoux moved to approve Resolution 2025-003 IRS Mileage. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

d. Resolution 2025-004 Procurement Policy

*Councilor Colin Tawney moved to approve Resolution 2025-004 Procurement Policy. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

e. Resolution 2025-005 CDBG Certifications

*Mayor Pro Tem Valorie Garcia moved to approve Resolution 2025-005 CDBG Certifications. Councilor Colin Tawney seconded. Approved 3-0*

f. Resolution 2025-006 NMDOT Match Waiver

*Councilor Ernie LeDoux moved to approve Resolution 2025-006 NMDOT Match Waiver. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

g. Resolution 2025-007 Water Conservation

*Mayor Pro Tem Valorie Garcia moved to approve Resolution 2025-007 Water Conservation. Councilor Ernie LeDoux seconded. Approved 3-0*

h. Fair housing Proclamation

*Councilor Ernie LeDoux moved to approve the Fair Housing Proclamation. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

i. Ordinance 297 Cannabis

The Governing Body discussed the Ordinance and would like to have a work session to go through the Ordinance details. Admin Shawn Jeffrey said she would schedule a public work session and advertise it to the public to attend to get additional public comments.

j. Personnel Policy Update

The governing body discussed the changes and updates. Mayor Pro Tem Valorie Garcia asked to have the “holiday hours considered worked for the purpose of overtime” reviewed again to see if this can be implemented into the policy. Admin Shawn Jeffrey said she would work with Valorie to get a solid answer before the next meeting.

*Mayor Pro Tem Valorie Garcia moved to table the Personnel Policy Update until the February meeting. Councilor Ernie LeDoux seconded. Approved 3-0*

k. Resolution 2025-008 Records Retention Schedule

*Councilor Ernie LeDoux moved to approve resolution 2025-008 Records Retention Schedule.*

*Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

l. Task Order 3- Stantec Engineering for Replacement of Bridge Crossings

Admin Shawn Jeffrey explained she has not received the task order yet from Stantec.

*Mayor Pro Tem Valorie Garcia moved to table Stantec Engineering Task Order 3 until next meeting. Councilor Ernie LeDoux seconded. Approved 3-0*

m. Resolution 2025-009 Surplus 2017 Ford Explorer to Cimarron EMS

*Councilor Ernie LeDoux moved to approve Resolution 2025-009 Surplus 2017 Ford Explorer to Cimarron EMS. Mayor Pro Tem Valorie Garcia seconded. Approved 3-0*

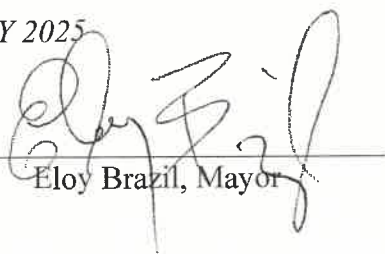
**XII. Items for Next Agenda**

Personnel Policy and Cannabis Ordinance 297

**XIII. Adjourn**

*Mayor Pro Tem Valorie Garcia moved to adjourn the meeting. Councilor Ernie LeDoux seconded. Approved 3-0 6:49 pm*

APPROVED THIS 19<sup>th</sup> DAY OF FEBRUARY 2025

  
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Eloy Brazil, Mayor

Attest:

  
\_\_\_\_\_  
Shawn Jeffrey, Clerk-Administrator