

**VILLAGE OF CIMARRON
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, JUNE 9, 2021 at 6:00pm**

The Governing Body met via GoToMeeting Application.

Wednesday, June 9, 2020 6:00 PM (MDT)

<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:

United States (Toll Free): 1 866 899 4679

United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance

Mayor Leo Martinez led the Pledge of Allegiance.

II. Pledge to the New Mexico State Flag

Mayor Leo Martinez led the Pledge of the New Mexico Flag

III. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos
Councilor Matthew Gonzales

IV. Approval of Agenda

Councilor Matthew Gonzales moved to approve the agenda of June 9, 2021 with the correction of Mrs. Ortiz name to Sofia. Councilor James Gallegos seconded. Approved 3-0

- V. Presentation-** Sofia Ortiz-New Mexico Youth Heartline gave a presentation to the Governing Body on the many programs they offer for families and youth in Colfax County. Ms. Ortiz left some booklets that provide information the programs they have available. Mayor Pro Tem Laura Gonzales let Ms. Ortiz know they operate the NE Bookmobile and they could distribute some of the materials to areas they visit with the Bookmobile.

VI. Minutes

- a. Discuss/Approve: Regular Meeting Minutes May 12, 2021

Councilor James gallegos moved to approve the meeting minutes of May 12, 2021. Councilor Matthew Gonzales seconded. Approved 3-0

VII. Comments from the General Public (Limited to 3 minutes)

- Mr. Kirk Davis reported the progress on the diversion and the ideas to get it cleaned out and operational. He added he will be working on this project soon and that he will contact the company in Albuquerque to do some boring on the 8ft culvert so it can be bypassed and have a self-cleaning system to wash the silt down the river and only water will be routed to the pump house.

- Sue Weldin thanked the Village staff and Public Works for getting their wastewater line fixed.
- It was noted that the Pavletich's are the ones who painted and fixed up the Lucien Maxwell statue in the park.

VIII. Correspondence and Appreciations

- Councilor James Gallegos thanked all who volunteered for the NM Clean & Beautiful project

IX. Reports by Department Heads-

a. Mayor's Comments

Mayor Leo Martinez thanked all who helped with the Annual Clean Up Day which included his wife Barbara Martinez, daughter Emma Martinez, Mayor Pro Tem Laura Gonzales, VOC Employee Jerrid Turner and Danny Martinez.

b. Village Administrator Report

Mayor Pro Tem Laura Gonzales asked about the culverts being installed. She mentioned she has been getting a lot of questions and concerns on this road and when can the project expect to be completed. She also asked if Danny and Tom could work on getting this done now that we have Monica Garcia hired and she could help Jerrid. Admin Shawn Jeffrey mentioned she has contacted local contractors for the project and they are all very busy right now she also added she would see what scheduling can be done to get the project started.

Admin Shawn Jeffrey included she has applied for funding to pave 11th street and she submitted the presentation and the project ranked 5th out of 36 projects.

Councilor Matthew Gonzales also reported that Washington street need some work as the millings are washing away and there is a ditch that is visible and could cause damage to vehicles if someone drives in it. He also added that 9th street needs to have some work done as all the materials are washing down from the streets above and the loose materials need to be swept or removed.

Mayor Leo Martinez also reported that we met with NMDOT Ronnie Trujillo to get the culvert cleaned out at Hwy 64. Admin Shawn Jeffrey added that Gus Holm had reported that the clean up crew will be coming this way soon and they will see about getting something done.

Mayor Pro Tem Laura Gonzales also reported that she has been talking with Village Admin Shawn Jeffrey about the drainage issues in the village and the things that need to be done.

c. Public Works Report

Admin Shawn Jeffrey stated she had forgotten to include the work orders in the packet but they are available in the office and she could get them printed out tomorrow.

d. Police Department Report

Chief Ryan Gates submitted his report to the Council and was in attendance to present the items. He reported he would like to purchase another camera for North Hwy 64 and Council stated there needs to be one on Hwy 21 to slow traffic in those areas. Mayor Leo Martinez directed Chief Ryan Gates to purchase the cameras for those areas with the bigger screens.

e. Municipal Judge Report

No report

f. Cemetery Board Report

Mayor Pro Tem Laura Gonzales reported they had a meeting May 24, 2021 and the Board added one more person to the Board. She also reported all members were sworn in by Admin Shawn Jeffrey. The items they have been working on the policies and procedures, revamping the form, getting all the records in the Caselle system correctly and they are working to obtain a quote for the welding of the fence. Laura was fortunate to have 1000ft more of pipe donated from a source out of Texas. The Cemetery Board and volunteers worked to clean up the Cemetery and they had a great turn out. She would like to hire a part time position for the Summer to keep the Cemetery cleaned up. They are working on getting the Cemetery designated on the historical registry. The next meeting is scheduled for June 28, 2021.

g. Senior Center Report, Chamber of Commerce Report, Beautification Board Report, Fire Department Report, Ambulance Report

Ambulance Report- Councilor James Gallegos reported EMT classes have started.
Senior Center Report- Admin Shawn Jeffrey reported that the Senior Center new ovens have been ordered

h. Code Regulation Board Report

Councilor Matthew Gonzales reported there has been public hearings for the animal ordinance and he would like to have another final meeting scheduled. This meeting would be for any additional corrections or changes to be recommended for the final draft of the ordinance.

X. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from May 7, 2021 through June 4, 2021

Mayor Pro Tem Laura Gonzales moved to approve the check report and the deposit register for April 9, 2021 to May 7, 2021. Councilor Matthew Gonzales seconded. Approved 3-0

b. NM Local Government Law Firm bill for \$ _____

Councilor Matthew Gonzales moved to approve the NM Law, LLC billing for \$2,186.63. Councilor James Gallegos seconded. Approved 3-0

XI. Old Business- Each Item listed A-B will be considered for Action of Approve/Disapprove/Discuss:

a. Water Restrictions

No recommendations at this time. Mayor Leo Martinez reported he has completed the water sampling for the month and they are all good. Admin Shawn Jeffrey reported CDM Smith will be doing work at the Dam and Midco will be coming to do the dredging soon to open up the upper intake.

b. Discussion COVID-19 Updates

No updates

XII. New Business- Each Item listed A.-K. will be considered for Action of Approve/Disapprove:

a. Cimarron Mercantile Beer & Wine License

Admin Shawn Jeffrey reported the public hearing was held and there was no opposition to the license.

Councilor James Gallegos moved to approve the Cimarron Mercantile Beer & Wine license. Councilor Matthew Gonzales seconded. Approved 3-0

b. Cemetery Board Appointments

Councilor Matthew Gonzales moved to approve the Cemetery Board appointments as presented. Councilor James Gallegos seconded. Approved 3-0

c. Drainage Issues

Mayor Pro Tem Laura Gonzales mentioned the drainage issues in the Village during graduation weekend and that her and Mayor Leo Martinez received many calls complaining about the lack of drainage. Additional Mayor Leo Martinez reported the ditches are full and need to be cleaned out and that would help with the drainage of the water in the Village.

d. Notice of Intent to Publish: Elected Officials Compensation

Councilor James Gallegos moved to approve the Notice of Intent to Publish the Elected Officials Compensation. Councilor Matthew Gonzales seconded. Approved 3-0

e. Notice of Intent to Publish: Animal Ordinance

Councilor Matthew Gonzales moved to approve Notice of Intent to Publish: Animal Ordinance. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

f. Notice of Intent to Publish: Personnel Policy

Mayor Pro Tem Laura Gonzales moved to approve Notice of Intent to Publish: Personnel Policy. Councilor Matthew Gonzales seconded. Approved 3-0

g. Resolution 2021-018 Consolidate Bank Accounts

Councilor Matthew Gonzales moved to approve Resolution 2021-018 Consolidate Bank Accounts. Councilor James Gallegos seconded. Approved 3-0

h. FY22 Budget Requests- including 3% COLA

Mayor Pro Tem Laura Gonzales moved to approve FY22 Budget Requests including a 3% COLA. Councilor Matthew Gonzales seconded. Approved 3-0

i. ICIP 2023-2027 Priorities

The Governing Body discussed the priorities and would still like to add the wading pond project.
Discussion Only.

j. Senior Center Building Repair

Admin Shawn Jeffrey reported the additional repairs are for the flooring that was previously damaged. The contractor evaluated the areas in the bathrooms and recommended the floors being repaired before the walls fixed.

Councilor James Gallegos moved to approve the Senior Center Building Repair. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

k. Utility/Court Clerk Job Description

Councilor James Gallegos recommended to add a locked drop box for payments.

Mayor Pro Tem Laura Gonzales moved to approve the Utility/Court Clerk job Description.

Councilor James Gallegos seconded. Approved 3-0

XIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

A. Annual Raise Renee LeDoux

B. Annual Raise Cris Coca

C. Public Works- Monica Garcia

Mayor Pro Tem Laura Gonzales motioned to adjourn to executive session. Councilor Matthew Gonzales seconded. Approved 3-0 7:50pm

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Approved 3-0 All Present

XIV. Return from Executive Session

Councilor Matthew Gonzales moved to return to open session at 8:23pm. Mayor Pro Tem Laura Gonzales seconded. Approved 4-0

Councilor Matthew Gonzales reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Leo Martinez, Mayor Pro Tem Laura Gonzales, Councilor James Gallegos, Councilor Matthew Gonzales- All are present.

XV. Approve/Disapprove Annual Raise Renee LeDoux

Mayor Pro Tem Laura Gonzales moved to approve an annual raise for Renee LeDoux to \$19 an hour. Councilor Matthew Gonzales seconded. Approved 3-0

XVI. Approve/Disapprove Annual Raise Cris Coca

No Action

XVII. Approve/Disapprove Public Works-Monica Garcia

Councilor James Gallegos moved to approve the hiring of Monica Garcia for a part time position with the option of full time upon Mayor Leo Martinez discretion. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

XVIII. Approve/Disapprove Release of Probationary Employee Reva Sandoval


Councilor James Gallegos moved to approve the release of probationary employee Reva Sandoval. Councilor Matthew Gonzales seconded. Approved 3-0

XIX. Items for Next Agenda

XX. Adjourn

Mayor Pro Tem Laura Gonzales moved to adjourn the meeting. Councilor James Gallegos seconded. Approved 3-0 8:33 pm Approved 3-0

APPROVED THIS 29 DAY OF JUNE 2021


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator