

**VILLAGE OF CIMARRON
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, SEPTEMBER 8, 2021 at 6:00pm**

The Governing Body met via GoToMeeting Application.

Wednesday, September 8, 2021 6:00 PM (MDT)

<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:

United States (Toll Free): 1 866 899 4679

United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance

Mayor Leo Martinez led the Pledge of Allegiance.

II. Pledge to the New Mexico State Flag

Mayor Leo Martinez led the Pledge of the New Mexico Flag

III. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos-Absent
Councilor Matthew Gonzales Councilor Judy B. LeDoux

IV. Approval of Agenda

Councilor Judy B. LeDoux moved to approve the agenda of September 8, 2021. Councilor Matthew Gonzales seconded. Approved 3-0

V. Minutes

a. Discuss/Approve: Regular Meeting Minutes August 11, 2021

Councilor Judy B. LeDoux moved to approve the meeting minutes of August 11, 2021 with submitted corrections. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

VI. Comments from the General Public (Limited to 3 minutes)

- Roger Smith mentioned the speed bump locations and he asked if they could be reduced to one in the middle of the block.

VII. Correspondence and Appreciations

None

VIII. Proclamation: Cimarron EMS

Councilor Matthew Gonzales read the proclamation. The Cimarron EMS was not present at the meeting because they were at an emergency call.

IX. Reports by Department Heads-

a. Mayor's Comments

Mayor Leo Martinez thanked the Public Works for their hard work during the water line break in the middle of the night and he reported they had the lines fixed by 7:00 am

b. Village Administrator Report

Report was submitted

c. Public Works Report

Councilor Matthew Gonzales asked about the ditch inventory he had requested a few months ago. Admin Shawn Jeffrey said she does not have any updates on this however she will be meeting with Gus Holm in October to go over a maintenance plan of the ditch.

Mayor Pro Tem Laura Gonzales asked if the PW could add another dumpster by her street as the other are being overfilled and she is cleaning trash all the time.

d. Police Department Report

Chief Gates submitted his report and provided some updates

e. Municipal Judge Report

No report

f. Cemetery Board Report

Mayor Pro Tem Laura Gonzales reported they met on August 30 for the regular meeting. The Board decided they would postpone the fence project until the water plant project was completed. She also reported there are new winter hours and September 27, 2021 is the date for the next meeting.

g. Senior Center Report, Chamber of Commerce Report, Beautification Board Report, Fire Department Report, Ambulance Report

Chief Anthony Martinez reported he has some new recruits in the Fire Department and he is planning on purchasing some new equipment. He also reported the NM Fire Marshalls Office is no longer operating through the Public Regulation Commission it is now being ran through department of Homeland Security.

h. Code Regulation Board Report

Councilor Matthew Gonzales reported he has attended the ambulance meetings in Angel Fire. He provided an update on the issues and confirmed he will attend additional meetings to offer his help to find a resolution.

X. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from August 6, 2021 through August 31, 2021
Councilor Judy B. LeDoux moved to approve the check report and the deposit register for August 6, 2021 to August 31, 2021. Councilor Matthew Gonzales seconded. Approved 3-0

b. NM Local Government Law Firm bill for
Admin Shawn Jeffrey reported the amount for the bill and stated the items on the billing. Mayor Leo Martinez asked to see a copy of the bill so they have the correct amount.
Mayor Pro Tem Laura Gonzales moved to approve the NM Law, LLC billing for \$1,228.92. Councilor Judy B. LeDoux seconded. Approved 3-0

XI. Old Business- Each Item listed - will be considered for Action of Approve/Disapprove/Discuss:

a. Lodgers Tax
Councilor Judy B. LeDoux moved to postpone this item until additional information had been received from the Chamber of Commerce. Mayor Pro Tem Laura Gonzales seconded.
Approved 3-0

XII. New Business- Each Item listed A.-I. will be considered for Action of Approve/Disapprove:

a. Appointment of Charles Duran to Acting Municipal Judge to complete term
Councilor Judy B. LeDoux moved to approve Charles Duran to be appointed as Municipal Judge to complete the term. Councilor Matthew Gonzales seconded. Approved 3-0

b. Vacate Property Kirk & Priscilla Davis
Admin Shawn Jeffrey provided the maps and property description for the vacating of the alleyway on Block 115. There are no utilities in the area.
Mayor Pro Tem Laura Gonzales moved to approve to vacate the property of Block 115 to Kirk and Priscilla Davis. Councilor Matthew Gonzales seconded. Approved 3-0

c. Vacate Property CS Ranch
Admin Shawn Jeffrey provided the map and property description. The area is the garlic field and the area by the Cimarron River which is a flood zone.
Mayor Pro Tem Laura Gonzales moved to approve to vacate the identified property to the CS Ranch. Councilor Matthew Gonzales seconded. Approved 4-0

Admin Shawn Jeffrey explained that once the deeds have been drawn up the amount for the vacation of the properties will be brought back for consideration.

d. Resolution 2021-030 CDBG Budget Correction
Admin Shawn Jeffrey explained the budget correction was to use some of the recovery funds for the water project and not just the wastewater project.
Councilor Judy B. LeDoux moved to approve Resolution 2021-030. Councilor Matthew Gonzales seconded. Approved 3-0

e. FY22 Auditor Recommendation

Admin Shawn Jeffrey submitted the only proposal received to Mayor Leo Martinez to open. Councilor Judy B. LeDoux moved to approve the FY22 auditor Fierro & Fierro for \$35,309.88. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

f. Task Order-11th Street & Hwy 64 Wastewater Line Project Amendment- Dennis Engineering

Admin Shawn Jeffrey reported this task order is to complete the wastewater line on 11th street, Hwy 64, and replace a few water lines that are in dilapidated shape. Mayor Pro Tem Laura Gonzales moved to approve the task order with DEC for 11th Street and Hwy 64. Councilor Matthew Gonzales seconded. Approved 3-0

g. Renew Contract with NM Local Government Law, LLC

The Governing body discussed the firm and the amendment renewing the contract. Councilor Judy B. LeDoux moved to approve to renew the contract with NM Local Government Law, LLC. Councilor Matthew Gonzales seconded. Approved 3-0

h. Correct-Resolution 2021-027 Authorizing the Assignment of Signatories Capital Outlay SAP 21-F2309-STB Wastewater

Mayor Pro Tem Laura Gonzales moved to approve Resolution 2021-027 Capital Outlay Signatories for F2309. Councilor Matthew Gonzales seconded. Approved 3-0

i. Correct-Resolution 2021-028 Authorizing the Assignment of Signatories Capital Outlay SAP 21-F2308-STB Water

Councilor Matthew Gonzales moved to approve Resolution 2021-029 authorizing the signatories for the Capital Outlay F2308. Councilor Judy B. LeDoux seconded. Approved 3-0

j. Resolution 2021-031 TPF Transportation Project- Match Waiver

Councilor Matthew Gonzales moved to approve the match waiver for the TPF project. Councilor Judy B. LeDoux seconded. Approved 3-0

k. Water Treatment Plant Improvements-Anchor-Built Time Extension

Admin Shawn Jeffrey reported she has not received an information to date for this request and she did report the project is supposed to be substantially complete by September 17, 2021. Councilor Judy B. LeDoux moved to table the water treatment plant improvements time extension until additional information has been submitted. Councilor Matthew Gonzales seconded. Approved 3-0

l. Resolution 2021-019 Realignment of ICIP Priorities

Admin Shawn Jeffrey reported she had to realign the ICIP resolution. Councilor Matthew Gonzales moved to approve Resolution 2021-019 Realignment of ICIP Priorities. Councilor Mayor Pro Tem Laura Gonzales seconded. Approved 3-0

XIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

A. Hire Police Officer

Councilor Matthew Gonzales motioned to adjourn to executive session. Councilor Judy B. LeDoux seconded. Approved 3-0 6:40pm

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux-Aye Approved 3-0 Majority Present

Councilor Matthew Gonzales moved to return to open session at 7:01pm. Councilor Judy B. LeDoux seconded. Approved 3-0

Councilor Matthew Gonzales reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Leo Martinez, Mayor Pro Tem Laura Gonzales, Councilor Matthew Gonzales Councilor Judy B. LeDoux- All are present.

XIV. Approve/Disapprove Hire Police Officer

Councilor Judy B. LeDoux moved to approve the hiring of Justin Sedillo for 14.00 an hour and he will start after he has given his two week notice at his current job. Councilor Matthew Gonzales seconded. Approved 3-0

XV. Items for Next Agenda

- Mayor Pro Tem asked for information on the mosquito spraying including the schedule of spraying and she also mentioned the Village should get a discount as there was not a full service of vector spraying this Summer.
- Valerie Garcia for Wastewater Clean Outs
- Personnel Policy
- Anchorbuilt Time Extension
- Ditch Inventory
- Lodgers Tax

XVI. Adjourn

Councilor Judy B. LeDoux moved to adjourn the meeting. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0 7:09 pm Approved 3-0

APPROVED THIS 20 DAY OF SEPTEMBER 2021


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator