

**VILLAGE OF CIMARRON  
SPECIAL COUNCIL MEETING MINUTES  
Tuesday, November 24, 2020 at 6:00pm**

**The Governing Body met via GoToMeeting Application**  
Tuesday, November 24, 2020 6:00 PM (MDT)  
<https://global.gotomeeting.com/join/870444509>

**The dial in meeting information is below:**  
United States (Toll Free): 1 866 899 4679  
United States: +1 (224) 501-3318

**Access Code: 870-444-509**

This code is the same code used for every meeting- it is the Village of Cimarron Code

**I. Pledge of Allegiance- Pledge to the New Mexico State Flag**  
Mayor Leo Martinez led the Pledge of Allegiance

**II. Roll Call**

Mayor Leo Martinez            Mayor Pro Tem Laura Gonzales    Councilor James Gallegos  
Councilor Matthew Gonzales                      Councilor Judy B. LeDoux

**III. Approval Agenda dated November 24, 2020**

*Councilor Judy b. LeDoux moved to approve the agenda of November 24, 2020.*

*Councilor James Gallegos seconded.*

*Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye,  
Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux- Aye, Approved 4-0*

**IV. Discussion/Update: Solid Waste Program**

The Governing Body discussed the Solid Waste program and the progress of the implementation of getting this program in operation. The recommendations for Shawn Jeffrey, Admin to implement are to draft a job description for the SW truck driver, determine if the position will be full or part time, and to advertise the position once the job description has been approved by the Governing Body at one of the Special weekly meetings. They discussed it may be the best to have this position as a two day a week position or as needed. Admin Shawn Jeffrey will get the job description drafted for review.

**V. Discussion: Water System Updates- By Special Invitation NMED Joe Savage, Surface Water Rule Administrator, will be attending virtually to provide updates as well as answer any questions**

Mr. Joe Savage, NMED, Melanie Delgado, NMED, and Michael Peterson, NMED attended the meeting. Mr. Savage reported it will take four items to be completed to get the boil advisory lifted. They are:

- 1) Functional and calibrated in-line turbidimeter- This has been solved and documentation has been submitted

- 2) Consistent disinfection of the water entering the distribution system- Currently there is erratic Chlorine Residuals leaving the treatment plant
- 3) Finished Water turbidity levels need to be safe  
He added the Anthracite helped but it did not totally solve the issues like we were hoping.
- 4) Get both Clarifiers up and operational & Demonstration of meeting CT (contact time) working on this process formula

Mayor mentioned that the detention time had a lot to do with the previous levels, Joe Savage responded that if the levels are maintained that would help the system operations but right now the levels are not consistent. Joe also added that if the chlorine residuals were consistent then the detention time requirements could be met.

Michael Peterson reported the data is looking better and the Village is moving in the right direction of getting the issues resolved. Joe Savage added that they recommend to get the clarifiers cleaned up and working as efficiently as possible so the filter works less and that should help the turbidity.

- 5) Clean Bacti samples will be the last issue to be resolved after everything else is achieved. Two set of bacti-samples within the distribution system and if all those are clean then the boil order will be lifted.

Joe Savage also mentioned that the Village may consider hiring a contract operator to assist our Department with the current plant operations and the new plant start up. Melanie Delgado said that the funding they have is not for operations and maintenance and would not be eligible to hire someone for that purpose.

Mayor Pro Tem Laura Gonzales asked Mr. Savage to explain a little more about what needs to be done with the clarifiers. He was unable to hear Ms. Gonzales and Councilor James Gallegos asked the question: Mr. Savage passed the question to Mr. Michael Peterson. Michael explained that to start with clean the first clarifier and maintain it more often to prevent build up. They would like to see the turbidity level at 2 or below and this would support the evidence that the filter is not being overloaded. He also mentioned that it would be good to get the second clarifier working and get the valve fixed that is stuck and frozen in position. He also mentioned that once the second clarifier is up and running and this would help with the turbidity levels as well as reduce the amount of back washing that is currently being done. Also, this would improve the clarification process of the water.

Mayor Pro Tem Laura Gonzales also asked how often are the Public Works supposed to be sending in data to NMED- Mr. Savage responded that through the water advisory it would be good to have the data sent daily so they could see the trends and if there are any red flags that may pop up. It is a requirement to have the data sent monthly to NMED.

Councilor James Gallegos asked Mr. Savage if he had asked for turbidity and chlorine residuals to be sent daily- Joe clarified the data they need to review is raw turbidity, clarified turbidity, and finished water turbidity along with entry point data.

Councilor James Gallegos asked if any work has been done on the clarifiers, have they been cleaned have they been put online. Joseph Quintana said no they have not but will be done this week. Joseph Quintana responded that the Village will have to be full of water in order to clean the clarifier and he added it will be done this week.

**VI. Approve/Disapprove Minor Construction Change Order 2 – Location and Number of Meters as Determined in-field**

*Councilor James Gallegos moved to approve Change Order 2 for Minor Construction. Councilor Judy B. LeDoux seconded.*

*Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux- Aye, Approved 4-0*

**VII. Approve/Disapprove/Appoint Formation of “Community Well-Being” Task Force**

Councilor Matthew Gonzales explained he would like to get a group together for the well-ness of the community. He would like to invite members of the community such as school members and community members. Councilor Matthew Gonzales and Councilor Judy B. LeDoux volunteered to participate in the group effort.

*Councilor Matthew Gonzales moved to approve the formation of a Community Well-Being Task Force. Councilor James Gallegos seconded.*

*Roll Call Vote: Councilor Judy B. LeDoux- Aye, , Councilor Matthew Gonzales-Aye, Councilor James Gallegos-Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0*

**VIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:**

**Limited Personnel Matters-**

- A. Probationary Employees Coverage Policy for Work during Holidays
- B. Performance Reviews and Scheduled Dates
- C. Pending Legal Litigations

**A) Approve/Disapprove Probationary Employee Coverage Policy for Work during Holidays**

**B) Approve/Disapprove Performance Reviews and Schedules Dates**

**C) Council Concerns**

*Councilor Matthew Gonzales motioned to adjourn to executive session. Councilor Judy LeDoux seconded. Approved 4-0 6:44pm*

*Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye, Approved 4-0*

*Councilor James Gallegos asked to conduct the Executive session in the Library*

*Return from Executive Session*

*Councilor Judy B. Ledoux moved to return to open session at 7:45pm. Councilor Matthew Gonzales seconded. Approved 4-0*

Councilor Matthew Gonzales reported the only items discussed were those listed on the agenda and no decisions were made.


Roll Call: Mayor Leo Martinez, Mayor Pro Tem Laura Gonzales, Councilor James Gallegos, Councilor Judy B. LeDoux, Councilor Matthew Gonzales- All are present

**D) Adjourn**


*Councilor Judy B. LeDoux moved to adjourn the meeting. Councilor Matthew Gonzales seconded. Approved 4-0 7:50 pm*

*Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales- Aye, Approved 3-0*

**APPROVED THIS 3 DAY OF DECEMBER 2020**

  
Leo Martinez, Mayor

Attest:

  
Shawn Jeffrey, Clerk-Administrator